

January 3, 2023

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice Chairman – Steve Wanders and Member -Chuck Webb. Also present were the following: Channing Rucks, Oskaloosa Herald; Darin Hite, Tom Flaherty, Andrew Ritland, Russ Van Renterghem, Dave Sedivec, Chris Clingan, Connie Van Polen, Micah Van Mersbergen, Deann DeGroot, Angela Livezey, Andrew McGuire, Brett Morris, Clay Grandia and Teri Rogers, Mahaska County Auditor. This meeting was live streamed by Communications Research Institute of William Penn University.

Supervisor Groenendyk opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Webb seconded by Wanders to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public comments:

- ✚ Micah Van Mersbergen addressed the Board regarding the repeal of Ordinance 13 concerning commercial wind energy projects along with consideration of the creation of a Zoning Board for the County.
- ✚ Sheriff Russ Van Renterghem provided a draft of a safety plan to the members of the Board regarding the active shooter, fire and tornado drills training, which is tentatively scheduled for Monday, February 27, 2023. The basement of the Environmental Learning Center has been reserved for that morning. Training will begin at 8:30 am.

It was moved by Webb seconded by Wanders to continue with board chairman and vice chairman as currently seated: Chairman Groenendyk and Vice Chairman Wanders. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to set the first Monday and third Monday of each month at 9:00 a.m. for the regular meeting dates and that other meetings will be held as necessary. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb that in the absence of the Chairman any of the board members have the authority to sign documents for the county. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to appoint the members of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

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Chairman of the Board of Supervisors:

Secondary Road Union Negotiations – chairman
County Conference Board – chairman
Courthouse Security Committee – chairman
HIPAA Committee – chairman
911 Board

Mark Groenendyk:

Mahaska County Solid Waste Commission
Heartland Insurance Risk Pool (primary)
Area 15 Regional Planning Commission
Emergency Management Commission
Area Agency on Aging
DECAT Council
Revolving Loan Committee

Steve Wanders:

AHEAD Regional Housing Trust Fund
Eighth Judicial District
Mahaska County Agricultural & Rural Development
Ten-Fifteen (10-15) Transit Board
Indian Hills Community College Regional Development Commission
Des Moines Recreational River and Greenbelt Advisory Commission
Behavioral Health Services Advisory Board
Central IA Detention Center
Oskaloosa Chamber of Commerce

Chuck Webb:

Southern Iowa Economic Development Association
Mahaska County Humane Society
Law Enforcement Committee (City-County)
Southern Iowa Area Juvenile Detention Center
Mahaska Community Recreation Foundation
Pathfinders
South Iowa Area Crime Commission
Employee Insurance Committee
South Central Behavioral Health
Workforce Development
SIEDA

It was moved by Wanders seconded by Webb to name The Oskaloosa Herald as the official newspaper for 2023. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to name the auditor and board of supervisors as custodians of the courthouse. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to set the following 11 days as holidays when the courthouse will be closed in 2023. All present voted aye. Motion carried.

- ✚ President's Day, February 20th
- ✚ Memorial Day, May 29th
- ✚ Independence Day, July 4th
- ✚ Labor Day, September 4th
- ✚ Veteran's Day, November 10th
- ✚ Thanksgiving Day and Friday after Thanksgiving, November 23rd and 24th
- ✚ Christmas Eve, December 22nd and Christmas, December 25th
- ✚ New Year's - January 1, 2024
- ✚ One Personal Day

It was moved by Wanders seconded by Webb to reappoint Troy Bemis as safety coordinator for the Heartland Insurance Risk Pool and Americans with Disabilities Act (ADA) Coordinator for Mahaska County. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to reappoint Ben Hoskinson as the Weed Commissioner for Mahaska County for 2023. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to reappoint Heather Gross, to the Behavioral Health Services Advisory Board with no voting privileges. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to reappoint Andrew Ritland, Mahaska County Attorney, as the privacy officer for HIPAA and reappoint Darin Hite, Information Technology Coordinator as the HIPAA Security Officer. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to name Mahaska County Conservation Director Chris Clingan as a managing representative of Mahaska County Conservation properties and authorize signature for land that pertains to NRCS and FSA purposes. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve the following Equal Opportunity Policy Statement. All present voted aye. Motion carried.

EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of **MAHASKA COUNTY, IOWA** to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not

discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation, or citizenship.

The **BOARD OF SUPERVISORS** has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the **BOARD OF SUPERVISORS** responsibility. The **BOARD OF SUPERVISORS** will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the **COUNTY**. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the **COUNTY** because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, disability or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the **BOARD OF SUPERVISORS**, who can be contacted at: **MAHASKA COUNTY COURTHOUSE, OSKALOOSA, IOWA 52577**.

This Equal Opportunity Policy of the **COUNTY** shall be posted in conspicuous places within the facility, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

PASSED, ADOPTED, AND APPROVED this 3rd day of January 2023.

It was moved by Wanders seconded by Webb to approve the following resolution naming the depositories for county funds for the various offices for 2023 and until there is a need to increase the same. All present voted aye. Motion carried.

Resolution #2023-01
RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Board of Supervisors of Mahaska County approved the following list of financial institutions to be depositories for the Mahaska County funds in conformance with all applicable provisions of Chapter 12C of the 2021 Code of Iowa as amended. The Treasurer, Sheriff, Recorder and Auditor are hereby authorized to deposit the Mahaska County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below

Treasurer:

Midwest One Bank – Oskaloosa, Iowa	\$35,000,000.00
TruBank – Oskaloosa, Iowa	10,000,000.00
Bank Iowa – Fremont – Oskaloosa, Iowa	1,000,000.00
First State Bank – New Sharon, Iowa	1,000,000.00
Leighton State Bank – Leighton, Iowa	1,000,000.00

Sheriff:

Midwest One Bank – Oskaloosa, Iowa \$1,000,000.00

Recorder:

Midwest One Bank – Oskaloosa, Iowa \$300,000.00

Auditor:

Midwest One Bank – Oskaloosa, Iowa \$20,000.00

for Jackson Cemetery Association Time Certificates

Midwest One Bank – Oskaloosa, Iowa \$1,700,000.00

for Mahaska County Employee Health Plan Trust

It was moved by Webb seconded by Wanders to approve the following resolution.
All present voted aye. Motion carried.

**Resolution #2023-02
Record Retention**

BE IT RESOLVED that the Mahaska County Board of Supervisors of Mahaska County, Iowa as of this day (January 3, 2023) does hereby authorize county officers to destroy records in the officer’s possession which have been on file for more than ten (10) years, and are not required to be kept as a permanent records per Iowa Code Section 331.323 2.d (2022).

Dated at Oskaloosa, Iowa this 3rd day of January 2023.

It was moved by Wanders seconded by Webb to accept 2023 County Treasurer Investment Policy. All present voted aye. Motion carried.

MAHASKA COUNTY TREASURER
CONNIE VAN POLEN
COURT HOUSE
OSKALOOSA, IA 52577
641 673-5482

January 1, 2023

I, Connie Van Polen, Treasurer of Mahaska County, Iowa wish to submit the following written policy on the investment of Mahaska County’s idle funds that I serve as custodian of.

This investment policy shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of Connie Van Polen, Mahaska County

Treasurer. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

This investment policy is intended to comply with Iowa Code Section 12B.10 and Section 12C.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The governing body (Mahaska County Board of Supervisors) for approval.
2. All depository institutions for public funds of Mahaska County.
3. Auditor engaged to audit any fund of Mahaska County.
4. The Mahaska County Auditor.

In accordance with Section 12C Code of Iowa, the responsibility for conducting investment transactions resides with the Treasurer of Mahaska County. Only the Treasurer, Connie Van Polen may invest public funds that have been deposited in her office. A copy of approval by resolution by the Mahaska County Board of Supervisors shall be attached to this investment policy.

The Treasurer of Mahaska County is bonded in the amount of \$50,000.00.

As County Treasurer and custodian of Mahaska County funds, my first and utmost priority is to safeguard the principal, while maintaining the necessary liquidity to match expected liabilities and striving to get the best reasonable return on the County's idle funds.

1. Safety
2. Liquidity
3. Return

As Treasurer of Mahaska County, when investing or depositing public funds, I shall exercise the care, skill, prudence, and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain investment objectives.

Assets of Mahaska County may be invested in the following:

1. Certificates of Deposit and other evidence of deposit at federally insured Iowa Depository institutions approved and secured pursuant to Iowa Code Section 12C.
2. Interest bearing (High Yield) savings accounts.
3. Interest bearing checking accounts.

Certificates of deposit will be invested with maturity 30 days to not more than one year.

The following depository institutions listed below are the chosen ones the County Treasurer will be using for investments.

MidWestOne Bank
Oskaloosa, IA 52577

First State Bank
New Sharon, IA 50207

TruBank
Oskaloosa, IA 52577

Bank Iowa
Fremont, IA 52561

Leighton State Bank
Leighton, IA 50143

Attached to this investment policy is a copy of the resolution naming depositories and the maximum amount approved for each respective financial institution by the Mahaska County Board of Supervisors.

Each bank listed in the investment policy is on the most recent approved bank list as distributed by the Treasurer of the State of Iowa. The savings and loans will continue to pledge the required collateral securities directly to the public unit for the uninsured deposits of public funds.

Operating funds will be identified and distinguished from all other funds available for investment. Special funds will also be identified and distinguished.

This investment policy shall be reviewed every year or more frequently as appropriate.

Upon departure of Connie Van Polen, County Treasurer from office, this investment policy becomes null and void.

Connie Van Polen
Mahaska County Treasurer

It was moved by Wanders seconded by Webb to approve bills for the month of December totaling \$1,971,438.03. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the 2nd quarter report from the Auditor's office. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the minutes of December 19 meeting. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to accept the correction of salary for Sarah Hol in the Auditor's office from \$40,416 to \$40,422 effective December 11, 2022. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to accept the addition of Jordan Reblinger to the Sheriff's office payroll. His employment will begin December 26, 2022. His starting salary will be \$44,342. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to accept the addition of Crystal Malloy to the Sheriff's office payroll as a part-time jailer. Her employment will begin December 29, 2022. Her wage will be \$14 per hour with no benefits. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to accept the correction of Khandi Tucker's salary increase as a jailer with the differences in back-wages from May 9, 2021 to date. Her salary after her probationary period should have been \$44,116 due to her previous experience as a Jailer. This backpay will not affect the current budget that the jail is operating under. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to appoint the following residents of Mahaska County to the compensation commission as amended in accordance with the 2021 Iowa Code Section 6B.4 entitled "Commission to Assess Damages". All present voted aye. Motion carried.

Compensation Commission Members - January 2023

Farm Owner Operator:

Adam McKain
Wayne DeBruin
Charles Oldham

Mike Johnson
Tim VanMaanen

City Owner:

Gordon Anderson
Larry Applegate
Gary Junkins
Edd Elder

Don Arendt
Lowell Lenarz
Lester Fynaardt

Realtor:

Robert Gatton
Tim Murry
George Richard Wiedmann
Connie Burke
Bonnie Bailey
Chris Fynaardt

Auctioneer-Banker-Farm Manager:

Sandy Bailey
Ed Sullivan
Lyle Siefering
Chuck Webb
James Feudner

Discussion regarding the hiring of a part-time "School Resource Officer" for the North Mahaska School District. Sheriff Van Renterghem and School Superintendent Angela Livezey presented their case before the Board. This would be a full-time employee for the Mahaska County Sheriff's office who would spend four hours per day (20 hours per week) patrolling the North Mahaska elementary, middle and high school campus. Items discussed were the benefits of having a school resource deputy, type of calls and response time for situations for the past three years. Two-fifths of this employee's salary would be paid by the North Mahaska School District. A contract would need approval by the BOS and by the North Mahaska School Board.

Discussion for the purchase of a self-propelled shouldering machine that will be shared by six (6) counties (Keokuk, Washington, Henry, Lee, Clinton and Mahaska) with the cost per county being \$41,086.33. This topic will be tabled until January 16th.

It was moved by Wanders seconded by Webb to approve Resolution 2023-03.

RESOLUTION NO.
2023-03

**APPROVING AND AUTHORIZING THE APPLICATION FOR A
STATE OF IOWA REVITALIZE IOWA'S SOUND ECONOMY
GRANT FOR THE US 63 - IA 23 CONNECTOR PROJECT**

WHEREAS, the State of Iowa made available \$18 million for promoting economic development through the construction or improvement of roads and streets; and,

WHEREAS, the RISE Grant program has funding for local development projects related to economic developments such as Certified Sites and industrial parks; and,

WHEREAS, the US 63 - IA 23 CONNECTOR PROJECT is a surface transportation project that satisfies many of the selection criteria identified in the grant, including: development potential, economic impact, local commitment and initiative, and area economic need; and,

WHEREAS, this construction project is a continuation of the planning studies that have resulted in the construction of the existing SW US HWY 163 bypass and the currently under design NW US HWY 163 bypass; and

WHEREAS, Mahaska County, in partnership with the City of Oskaloosa, and Mahaska Chamber & Development Group are preparing a RISE grant application to build the US 63 - IA 23 Connector project; and,

WHEREAS, the total project cost is estimated to be \$15,787,769, with the RISE grant application amount of \$10,262,050; and,

WHEREAS, Mahaska County and the City of Oskaloosa have agreed to equally (50/50) share the local match of approximately \$5,525,719; and,

WHEREAS, the actual project cost and the Mahaska County and City of Oskaloosa cost share would be determined upon project letting; and,

WHEREAS, the project will be adequately maintained and dedicated to public use for a minimum of 20 years after completion of the project; and,

WHEREAS, the County Board of Supervisors certifies that the project meets the

threshold criteria listed in Iowa Code paragraph 163.10(6) “a”; and,

WHEREAS, the County Engineer recommends that the County Board of Supervisors authorize the US 63 - IA 23 Connector project for the State of Iowa Revitalize Iowa’s Sound Economy, also known as RISE grant.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS FOR MAHASKA COUNTY that the Board Chair or his designee is authorized to submit the above described grant application in the amount \$10,262,050 on behalf of Mahaska County to the State of Iowa.

BE IT FURTHER RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY that the Board Chair and County Auditor are hereby authorized and directed to execute said application and required certifications for and on behalf of Mahaska County.

Public comments:

- ✚ Dave Sedivic mentioned that Peggy Wright served 35 years on the Conservation Board and should be recognized for her service.
- ✚ Dave Sedivic introduced new employee Chris Clingan to the Board; he will be taking over on January 21, 2023 after Dave retires.
- ✚ Mark Groenendyk thanked Diane Upton-Crookham for her 45 years of service along with Amy Molyneux for her 20 years of service in the Recorder’s Office.

It was moved by Wanders seconded by Webb to adjourn. All present voted aye.
Motion carried.

Attest: _____
Teri Rogers
Mahaska County Auditor

Mark Groenendyk, Chairman
Mahaska County Board of Supervisor