

January 18, 2021

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders; Member – Chuck Webb. Also present were Darin Hite, IT; Joe Lancello, KBOE; Tom Flaherty, Economic Dev; Andrew Ritland, Co Atty; Troy Bemis, Maintenance Director; Russ VanRenterghem, Sheriff; Connie Van Polen, Treas; Mike Nardini, Pella Admin; Mike Rodwell, Sec Rd and Susan Brown, Mahaska County Auditor. Rey Freeman; Mike Mozitello; Roger Shindell and Ken Allsup attended by telephone. This meeting was live streamed by Communications Research Institute of William Penn University.

A moment of silence opened the meeting.

It was moved by Wanders seconded by Webb to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public Comments: None

The seven proposals received by Mahaska County for Tower Procurement in the Communication Radio System Project were forwarded to Rey Freeman and Mike Mozitello of Freeman & Mozitello Consulting, for review. All notices and publishing were done. The towers were to be self-supporting and a turn key project was required. The three lowest bids were Sabre Industries, Sioux City at \$708,879.00; Murphy Tower Service, Carlisle at \$740,295.00; OneWay Wireless, Shakopee, MN at 869,103.00. Sabre bid was recommended. It was noted that they are the largest tower manufacturer; towers will support future cell usage, etc; consultants have frequently worked with them. It was moved by Webb seconded by Wanders to accept Sabre Industries bid of \$708,879.00. All present voted aye. Motion carried.

Proposals for Mahaska County audit work in fiscal years 2021, 2022 and 2023 were opened. Three were submitted: Hunt & Assoc, Oskaloosa; Anderson Larkin, Ottumwa and Office of State Auditor. Award will be tabled to allow review.

Roger Shindell, Carosh Compliance, reviewed reports and training completion percentages for HIPAA compliance. He reports county is in good shape from audit and training perspective.

It was moved by Wanders seconded by Webb to approve the minutes of January 4, 5(2), 6 and 12 meetings. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to appoint Donna Scanlon, Karla Hammes and Sue Kollasch to Mahaska County Judicial Magistrate Nominating Commission. All present voted aye. Motion carried. Appointment to Board of Health was tabled.

It was moved by Wanders seconded by Webb to certify the Cost Allocation Plan prepared by CAS, Inc. for use in indirect cost recoveries for DHS Local Administrative Expenses for FY22. All present voted aye. Motion carried.

It was moved by Wanders seconded by Groenendyk to donate county furniture not being used at DHS building to Christian Opportunity Center. Per list submitted by DHS. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to remove Faith Powless from Treasurer dept payroll effective January 26, 2021. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to amend contract with Love INC to reflect their percentage of power bill at Mahaska Building to be 30.51%. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to accept 2nd qtr reports from Sheriff and Recorder and semi-annual report from Treasurer. All present voted aye. Motion carried.

Resolution #2021-04 – Providing for the Support of the Area 15 Regional Planning Commission was tabled.

It was moved by Webb seconded by Wanders to approve the following resolution. All present voted aye. Motion carried.

Resolution #2021-05

Resolution of Financial Commitment

WHEREAS, Mahaska County, Iowa is a participating jurisdiction in the AHEAD Regional Housing Trust Fund (RHTF); and

WHEREAS, the Mahaska County Board of Supervisors supports the programs and services of the AHEAD RHTF.

NOW, THEREFORE BE IT RESOLVED, to support the on-going efforts of the AHEAD RHTF Mahaska County, Iowa has fully committed a base contribution of \$4,476.00 plus an additional \$0 a local match to the AHEAD RHTF upon it FY2022 funding by the State Housing Trust Fund/Iowa Finance Authority. Adopted this 18th day of January, 2021.

It was moved by Wanders seconded by Webb to approve the following resolution. All present voted aye. Motion carried.

Resolution #2021-06

Resolution Providing for the Financial Support of the
Regional Planning Affiliation (RPA 15)

WHEREAS, the state of Iowa has designated the counties of Jefferson, Keokuk, Mahaska, Van Buren, Wapello along with the cities of Fairfield, Oskaloosa and Ottumwa as the Regional Planning Affiliation for Region 15 (RPA 15), and;

WHEREAS, RPA 15 Articles of Agreement, signed on December 22, 1994, and amended on January 23, 2014 designate the Area 15 Regional Planning Commission (Area 15 RPC) as the Regional Planning Affiliation for Region 15; and

WHEREAS, the Iowa Department of Transportation (IDOT) requires each RPA to provide transportation planning to member jurisdictions prior to receiving Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding from the Iowa Department of Transportation; and

WHEREAS, RPA 15 expects to receive and program an estimated \$2,386,001 in federal highway transportation grant funds for FY221 to be used for road improvements in RPA 15, of which Mahaska County's estimated share is \$309,567; and

WHEREAS, the IDOT requires Area 15 RPC to provide twenty percent (20%) local match toward the annual IDOT planning grant; and the FY21 local match requirement is an estimated \$21,205 and shall be proportionally shared by the member jurisdictions, and

WHEREAS. The governing body of Mahaska County is a member of RPA 15 and whose apportioned share of FY22 local match equals \$2,810

NOW, THEREFORE BE IT RESOLVED that Mahaska County has agreed to contribute \$2,810 to the Area 15 Regional Planning Commission to serve as FY22 local match.

Agreed to this 18th day of January, 2021.

It was moved by Wanders seconded by Webb to approve the following resolution. All present voted aye. Motion carried.

RESOLUTION #2021-07

RESOLUTION APPROVING THE SUBMITTANCE OF A GRANT APPLICATION FOR REVITALIZE IOWA'S SOUND ECONOMY PROGRAM (RISE) FUNDING FOR THE 250th AVENUE PROJECT IN PELLA IOWA

WHEREAS, Mahaska County does hereby endorse and support an application to the Iowa Department of Transportation for RISE funding to aid in the construction of certain transportation improvements to 250th Avenue/Adams Avenue which is located partially within the City of Pella and partially in the unincorporated portion of Mahaska County, and

WHEREAS, the project will pave the portion fronting the Lely North American Headquarters and to improve safety for all that are using this highway segment, and

WHEREAS, Mahaska County does realize that an immediate opportunity exists for permanent job creation and job retention for Lely North American Headquarters, and

WHEREAS, the immediate award of RISE funding for this proposed improvement is crucial for Lely North American Headquarter's ability to ensure and promote safety for their employees and visitors as well as all other users of the highway, and

THEREFORE BE IT RESOLVED that the Mahaska County Board of Supervisors are in full and complete support of the grant application submitted by the City of Pella for Revitalize Iowa's Sound Economy Program (RISE) funding for the 250th Avenue/Adams Avenue improvement project.

Passed and approved this 18th day of January 2021.

It was moved by Wanders seconded by Webb to approve the following resolution. All present voted aye. Motion carried.

Resolution #2021-08

Authorization for Sheriff's Office to charge maximum federal milage rate for county owned vehicles

WHEREAS, the maximum allowable federal mileage rate as determined by the Internal Revenue Service is adjusted annually and,

WHEREAS, it would be in the best public interest for the Mahaska County Sheriff's Office to charge the maximum allowable federal mileage rate for county owned vehicles.

WHEREAS, the Mahaska County Board of Supervisors is authorized under Iowa Code Section 70A.9 to set he mileage rate the Sheriff may charge under Section 331.655(1)(j) in an amount not to exceed the maximum allowable under Federal Internal Revenue Service Rules per mile,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mahaska County Board of Supervisors, that this date met in lawful session, that the Mahaska County Sheriff's Office is hereby authorized to charge the maximum allowable federal mileage rate for county owned vehicles as annually determined by the Internal Revenue Service. (.56 cents a mile) Dated at Mahaska County, Iowa this 18th day of January, 2021.

Board discussed guidelines for an insurance committee restructure. It was moved by Groenendyk seconded by Wanders to approve the following criteria: It would be considered an advisory committee to the Board of Supervisors and its purpose would include looking at plan information/costs for recommendations to the board and receiving or dispersing info/input from/to all employees. It would need a formal structure with a chairman and secretary selected from a total of seven voting members. Each elected official would appoint one member and the Board of Supervisors would appoint two members, with all terms being one year. For the upcoming year the group should look to keep the same financial input from the county as is being generated this year (20/21). All

present voted aye. Motion carried. It was moved by Groenendyk seconded by Webb to appoint Steve Wanders and Mike Rodwell as their members of the insurance advisory committee. Groenendyk – aye. Wanders – nay. Webb – aye. Motion carried.

Consensus of the board was to let the COVID-19 Emergency Paid Sick Leave Act (EPSLA) expire as it did on December 31, 2020.

It was moved by Wanders seconded by Webb to leave county owned building values the same as last year for insurance coverage through the Heartland pool. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to authorize signature on document to install a full courtroom conferencing system in the Mahaska County courthouse as submitted by district court officials. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to begin process of closing roadway in T74N R17W per section 306.10-16 of Iowa Code. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the following resolution. All present voted aye. Motion carried.

Resolution #2021-09

Sign Replacement Program for Cities & Counties (SRPFCC)

WHEREAS the County of Mahaska, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the County of Mahaska or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the County of Mahaska, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, “Signs eligible for SRPFCC”.

NOWHEREFORE BE IT AGREED BY THE COUNTY OF MAHASKA, THAT:
The County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This

application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the County of Mahaska, within 160 days after the sign materials are furnished, and
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and
- D) The County of Mahaska will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Mahaska, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and Counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs.
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
 - a. The signs/posts have been installed.
 - b. The IA DOT receives a copy of the sign-order invoice.
 - c. The IA DOT receives proof of payment (Reimbursement Certification).

Passed and approved this 18th day of January, 2021

It was moved by Wanders seconded by Webb to approve final plans and set bid opening for 10:00 a.m. February 11, 2021 at the secondary road office for the Tainter Road (T38) concrete overlay project from Highway G5T to the Jasper County Line. All present voted aye. Motion carried.

Public Comments: None

It was moved by Wanders seconded by Groenendyk to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Mark Groenendyk – Chairman
Mahaska County Board of Supervisors