

July 2, 2018

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Henry VanWeelden; Vice chairman – Mark Groenendyk and Member – Steve Wanders. Also present were Ken Allsup, Oskey News; Angie Holland, Oskey Herald; Daryn Williams, CRI; RD Keep, The Sun; Russ VanRenterghem, Sheriff; Troy Bemis, Maintenance Director; Dave Shanahan, Engineer; Carl Salmons, Atty for Heartland Risk Pool; Alven Meppelink; Scott VanVeldhuizen; Annette Wanders; Jack Rempe; John DeRooi and Susan Brown, Mahaska County Auditor. This meeting was filmed by Communications Research Institute of William Penn University.

Judge Mefford presided over the swearing in of Steve Wanders as appointee to fill the vacancy left by the resignation of Mark Doland.

Chairman VanWeelden opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Groenendyk seconded by Wanders to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public Comments: None

It was moved by Groenendyk seconded by VanWeelden to approve the minutes of June 18. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to approve the bills for the month of June in total \$4,605,907.12. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to accept the auditor's 4th quarter report. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to approve the following resolution for operating transfers for FY 18-19. All present voted aye. Motion carried.

Resolution# 2018-11

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2018-2019 budget year, and WHEREAS, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum of \$185,036 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum of \$2,005,553.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 2nd day of July, 2018

It was moved by Groenendyk seconded by Wanders to approve the following resolution appropriating budgeted funds at 100% for FY 18-19. All present voted aye. Motion carried.

Resolution #2018-12
APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2018 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2018.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2018/2019 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2018/2019 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2019.

APPROPRIATIONS: Non departmental-\$3,846,900; (General Basic Fund-\$666,084; Capital Improvement Fund-\$20,000; General Supplemental-\$1,093,773; Revolving Loan Fund- \$34,490; Rural Services Basic Fund-\$2,032,553; Local Option Sales Tax Fund-\$0); **Board of Supervisors-**\$213,526; (General Basic Fund-\$213,526); **Auditor-**\$402,185; (General Basic Fund-\$181,482; General Supplemental-\$220,703); **Treasurer-**\$477,212; (General Basic Fund-\$477,212); **Attorney-**\$442,247; (General Basic Fund-\$442,247); **Sheriff-**\$1,322,117; (General Basic Fund-\$1,026,454; Rural Services Basic-\$295,663); **Recorder-**\$183,959; (General Basic Fund-\$171,959; Records Management Fund-\$12,000); **Sheriff's Forfeiture-**\$8,040; (General Basic Fund \$40; Sheriff Forfeiture Fund-\$8,000); **Courthouse Annex-**\$19,388; (General Basic Fund-\$19,388); **GIS Coordinator-**\$91,042; (General Basic Fund-\$67,486; General Supplemental-\$23,556); **Engineer-**\$8,161,605; (Rural Services Fund-\$0; Secondary Road Fund-\$8,161,605) **Vet Affairs-**\$79,635; (General Basic Fund-\$58,678; General Supplemental-\$20,957); **County Conservation-**\$1,591,622; (General Basic Fund-\$457,850; Capital Improvement Fund-\$17,500; Environmental Learning Center Fund-\$560,358; Reap-\$40,000; Debt Service/ELC Project-\$166,733; Co Cons Land Acq-\$147,448; Co Cons Camping Reserve Fund-\$35,000; **Public Health Nursing-**\$239,700 General Basic Fund-\$239,700); **Roadside Vegetation Management-**\$170,463; (Rural Services Fund-

\$170,463); Capital Improvement \$0); **Community Services**-\$184,377; (General Basic Fund-\$163,326; General Supplemental Fund-\$21,051); **Medical Examiner**-\$36,160; (General Basic Fund-\$36,160); **Correctional Services**-\$1,131,279; (General Basic Fund-\$809,332; Courthouse Security Fund-\$66,960; General Supplemental-\$254,987); **District Court**-\$151,732; (General Basic Fund-\$151,732; **Libraries**-\$121,218; (Rural Services Fund-\$121,218); **Mahaska Building**-\$6,841; (General Basic Fund-\$6,841; Capital Improvement-\$0); **Environmental Services**-\$124,529; (Rural Services Basic-\$124,529); **Pioneer Cemeteries**-\$5,000; (Pioneer Cemetery Fund-\$5,000); **Law Enforcement Center**-\$516,190; (Maintenance/Repair Law Center Fund-\$165,440; Maintenance/County & City-\$750; LEC Improvement Fund-\$350,000); **Courthouse**-\$154,128; (General Basic Fund-\$137,182; General Supplemental-\$16,946); **Information Technology**-\$185,777; (General Basic Fund-\$169,721; General Supplemental-\$16,056; Capital Improvement - \$0); **Driver's License**-\$125,690; (General Basic Fund-\$82,706; General Supplemental-\$42,984); **Substance Abuse**-\$27,330; (General Basic Fund-\$155; General Supplemental-\$27,175); **Mental Health**- \$1,181,904; (Mental Health Services Fund-\$1,181,904;) **Mental Health Adm**-\$15,000; (General Basic Fund-\$15,000); **Human Services Administration**-\$72,550; (General Basic Fund-\$72,550); **Operating Transfers-Part of Non departmental**-\$2,273,422; (General Basic Fund-\$226,369; Capital Improvement Fund-\$0; General Supplemental Fund-\$33,000; Rural Services Fund-\$2,014,053) **Operating Transfers-Part of Conservation**-\$166,733; (Lost 20% Conservation-\$166,733)

Dated this 2nd day of July, 2018

It was moved by Groenendyk seconded by Wanders to approve the following resolution approving capital improvement plan, assign funds and approve transfers for FY 18-19. All present voted aye. Motion carried.

Resolution Number 2018-13

A RESOLUTION APPROVING FY19 CAPITAL IMPROVEMENT PLAN AND TO ASSIGN FUNDS AND APPROVE TRANSFERS

BE IT RESOLVED BY THE MAHASKA COUNTY BOARD OF SUPERVISORS to:

1. Approve the attached 15-year Mahaska County Improvement Plan:
2. Approve the following transfers to the Capital Improvement Fund:

General

Courthouse Buildings and Grounds	\$25,000
Mahaska Building roof repair	\$5,000
Courthouse Server (AS400)	\$6,000
County Phone System	\$5,333

General Supplemental

Countywide Voting System	\$33,000
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Rural Services

Sanitarian Replacement Vehicle	\$3,500
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IRVM Replacement Vehicle	\$5,000
3. Assign the following:	
General	
Courthouse buildings and grounds	\$126,683
Mahaska Building roof repair	\$18,000
Courthouse Servicer (AS400)	\$24,018
County Phone System	\$10,666
Conservation Replacement truck	\$17,550
Total Assigned:	\$196,917
General Supplemental	
County wide voting system	\$66,000
Total Assigned:	\$66,000
Rural Services	
Sanitarian Replacement Vehicle	\$14,000
IRVM Replacement Vehicle	\$15,000
Total Assigned:	\$29,000

PASSED, APPROVED AND ADOPTED this 2nd day of July, 2018.

MAHASKA COUNTY CAPITAL IMPROVEMENT PLAN: FY19-FY32

Courthouse Buildings and Grounds

Previous Appropriation:	\$101,683
Funding Years:	N/A (Previously Funded)
Cost:	\$25,000 per year
Completion:	As Needed
Description:	Courthouse Buildings and Grounds Repairs and Improvements – Collect until \$225,000
Fund Source:	General Basic
Account No.:	TBD

Mahaska County Building Roof Repair (DHS)

Previously Appropriation:	\$13,000
Funding Years:	FY17-FY26
Cost:	\$5,000 per year
Completion:	TBD
Description:	Repair to Mahaska Building Roof
Fund Source:	General Basic
Account No.:	01011 09100 614 43

Courthouse Server

Previous Appropriation:	\$18,018
Funding Years:	FY17-FY23
Cost:	\$6,000 per year
Completion:	As Needed
Description:	Replacement Cost for Courthouse Server –Target FY'23 replacement for \$33,000

Fund Source:	General Basic
Account No.:	01011 09110 636 52 481
County Phone System	
Previous Appropriation:	\$5,333
Funding Years:	FY18-FY32
Cost:	\$5,333 per year
Completion:	As Needed
Description:	Replacement Cost for County wide phone system – Target FY’32 replacement for \$80,000
Fund Source:	General Basic
Account No.:	01011 09100 614 00 322
Countywide Voting System	
Previous Appropriation:	\$33,000
Funding Years:	FY18-FY20
Cost:	\$33,000 per year
Completion:	As Needed
Description:	Replacement Cost for Countywide voting system – Target FY’21 replacement for \$100,000
Fund Source:	General Supplemental
Account No.:	02011 08000 636 02 115
Conservation Replacement Truck	
Previous Appropriation:	\$17,550
Funding Years:	FY18-FY19
Cost:	\$17,500 one year
Completion:	As Needed
Description:	Replacement for truck in FY19 for \$35,000
Fund Source:	General Basic
Account No.:	01011 06110 636 22 245
Sanitarian Vehicle	
Previous Appropriation:	\$10,500
Funding Years:	FY16-FY23
Cost:	\$3,500 per year
Completion:	As Needed
Description:	Replacement for vehicle in FY23 for \$28,000
Fund Source:	Rural Basic
Account No.:	11011 03020 636 44
IRVM Vehicle	
Previous Appropriation:	\$10,000
Funding Years:	FY17-FY26
Cost:	\$5,000 per year
Completion:	As Needed
Description:	Replacement for vehicle in FY26 for \$50,000
Fund Source:	Rural Basic
Account No.:	11011 06010 636 24

It was moved by Groenendyk seconded by Wanders to approve the following salaries for fiscal year 2018-2019 as set and approved in the adoption of the county budget for 2018-2019 on March 5, 2018. All present voted aye. Motion carried. (At the January 2nd, 2018 board meeting it was moved by Doland seconded by Groenendyk to reduce the recommendation of the Compensation Board by .639% for Mahaska County elected officials in fiscal year 18-19. Recommendation was 3.13% for all elected officials: Attorney, Auditor, Treasurer, Recorder, Sheriff and Supervisors. With .639% percent reduction all Mahaska County elected officials will receive a 2% increase for fiscal year 18-19. All present voted aye. Motion carried.)

Elected Officials: Attorney-\$95,290; Auditor-\$59,750; Recorder-\$57,920; Sheriff-\$76,590; Supervisors-\$33,762; Treasurer-\$58,620; Attorney's Office –Assistant County Attorney- Bradley Kinkade -\$64,883; Terri Menninga-\$28.62/hr-part time; Administrative Assistant- Jeannette Newendorp-\$51,970; Administrative Assistant-Lorraine Sinnott-\$41,837; Auditor's deputies- Jody Van Patten-85%; Veronica Johnson-60% of the auditor's salary; Elections Administration-Teresa Paige-82% of the auditor's salary; Precinct Election Officials-\$10.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Sheriff's Office-Civil Clerk- Renee Steinke-\$50,000; Civil Clerks- Kathleen Anderson-\$38,771; Brandi Brown-\$34,882; Reserve Officer-Dennis Dursky-\$12.00; Reserve Officer Transporters-\$10.00 per hour; Sheriff's Deputies-Scott Miller-\$65,102; Randy Poe-\$60,354; Matt McCain-\$60,354; Doug McMillan-\$60,354; Jesse Sanders-\$52,275; Brent DeRonde-\$52,468; Ben Johnston-\$51,000; Brian Rainey-\$50,000; David Wilke-\$50,000; Adult Corrections-Jail Administrator-Larry Septer-\$56,611; Jailers-Sr. Jailer-Kevin Durian-\$48,812; Sr. Jailer-Talisa Voss-\$45,592; Robert Draughn Jr.-\$44,541; Tara Walters-\$36,983; Tricia McElderry-\$40,203; Christy Brown-\$39,130; Josh Spears-\$32,000; Khandi Tucker-\$32,000; Jordan Redlinger-\$32,000; Kyle Vinton-\$30,000; Amber Davis-\$30,000; Carmen Lewis-\$30,000; Jessy Cranston-\$12.00/hr; Karissa Smith-\$12.00/hr; Treasurer's deputies-Treasurer Management Dept.- Connie VanPolen-83%; Shauna Hol-70% of the treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-80%; Tracey Gilliland-70%; Faith Powless-60% of the treasurer's salary; Driver's License Dept.- Suzy Richards-70%; Emily Scholtus-60% of the Treasurer's salary; Information Technology- Darin Hite-\$54,121; GIS Coordinator-Brian Knudtson-\$50,681; Veterans Affairs-Director-Curt Grandia- \$34,680; Commission Board members-Fred Bridges-\$585; Joe Durian-\$585; Ted Smith-\$585; Julie Wells-\$585; Conservation Department-Conservation Director-David Sedivec-\$61,384; Administrative Assistant- Dorothy Wedgewood-\$37,182; Naturalist-Laura DeCook-\$43,694; Park Technician-Jason Ryan-\$38,301; Park Technician-Tommy VanRenterghem-\$38,301; Building Maintenance Department-Maintenance Director-Troy Bemis-\$21.64 per hour(40% law center and 60% courthouse); Law Center Custodian-Steve Scholtus-part-time- \$12.24 per hour; Courthouse Custodian- June Almond-\$13.05 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$45,497; General Relief Director-Kim Newendorp-\$36,023; CDS- Director-Heather Gross-\$56,838; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$49,920; Roadside Assistant-Barb VanPatten-\$15.00 per hour part-time; Engineer Office-County Engineer-David Shanahan-\$103,000; Assistant to the Engineer-Michael Rodwell-\$29.00 per hour;

Office Manager-Deborah Walling-\$20.50 per hour; Secondary Road Department-Road Foreman-Ed Goemaat-\$27.51 per hour; Dozer Operator-Dan Major-\$22.60 per hour; Equipment Operators-Zach Neff-\$22.60 per hour; Truck Driver -Randall Brostrom-\$22.05 per hour; Bill Swink, Jr.-\$22.05 per hour; Truck Driver/Operator - Timothy Thornbrugh-\$22.37 per hour; Mechanic Level I-Gary Rust-\$23.58 per hour; Mechanic Level II-Don VanDonselaar-\$24.17 per hour; Blade Operators-Rick Cady-\$22.60 per hour; Scott Gilliland-\$22.60 per hour; Jacob Bell-\$22.60 per hour; Doug Rodwell-\$22.60 per hour; Mike Taylor-\$22.60 per hour; Joshua Thornbrugh-\$22.60 per hour; Bryan Weber-\$22.60 per hour; Shawn Schippers-\$22.60 per hour; Brad VanderLinden-\$22.60 per hour; Aaron Patterson-\$22.60 per hour; Andrew Rust-\$22.60 per hour; Cody Padgett-\$20.34 per hour; Engineering Technician IV-Reid Stevens-\$23.66 per hour; Scott Schippers-\$23.66 per hour; Truck Driver/Laborer- Scott VanGilst-\$22.05 per hour; Shawn Ridenour-\$19.85 per hour; Travis Johnston-\$22.05 per hour; Pat Scanlon-\$22.05 per hour; Sign Manager-Dennis Houser-\$22.60 per hour.

It was moved by VanWeelden seconded by Groenendyk to approve option A as presented in the Employee Wellness plan recommendation from the County Insurance Committee. This option is the same as last year – a blood screening covered from the Health Plan Trust account for employees on the health plan. Spouse would be required to pay full cost. All present voted aye. Motion carried.

It was moved by Wanders seconded by Groenendyk to also offer Option C of the recommendation, a Cardiogauge screening through Stroke Detection Plus of which half of the cost will be covered from the Health Plan Trust account for employees on the health plan. Employee will pay the other half. Spouse would be required to pay full cost. All present voted aye. Motion carried.

Two quotes to repair limestone around the base of the courthouse were discussed. No action taken. Board will ask one of the vendors to attend the next board meeting to explain their process.

It was moved by VanWeelden seconded by Groenendyk to now add the north entrance to the courthouse to the doors that are locked. The main west door will now be the only open entrance during working hours. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to authorize signature on quit claim deed to City of Oskaloosa for Buck Grove property. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to go into closed session (9:24 am) per Iowa Code 21.5(c) to discuss imminent litigation with Heartland Risk Pool Attorney Carl Salmons. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to go back into open session (9:46 am). All present voted aye. Motion carried.

No action was taken.

Public comments: Engineer noted that county has received contract for Kent Ave bridge project and will be bringing it to next meeting. Glendale project is in process.

It was moved by Groenendyk seconded by Wanders to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Henry VanWeelden – Chairman
Mahaska County Board of Supervisors