

July 3, 2017

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman ó Mark Doland; Vice chairman ó Henry VanWeelden and Member ó Mark Groenendyk. Also present were Jeff Forward, Osky Herald; Ken Allsup, Osky News; RD Keep, The Sun; Dave Shanahan, Engineer; Russ VanRenterghem, Sheriff; Paul Greufe; Darin Hite; Brian Knudtson; Troy Bemis; Laura Buch; Amber Denburger; Chris VanWyk; Sharon Watson-Lopez; Steve Wanders; Alven Meppelink; Kim Newendorp and Susan Brown, Mahaska County Auditor.

Chairman Doland opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by VanWeelden seconded by Groenendyk to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public Comments: Laura Buch, former Mahaska County case manager, read a letter to the board outlining her concerns regarding the recent closing of the Mahaska County Case Management department.

It was moved by Groenendyk seconded by VanWeelden to approve the minutes of June 19. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Groenendyk to approve the bills for the month of June in total \$1,560,873.14. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by VanWeelden to accept the auditor's 4th quarter report. All present voted aye. Motion carried.

Paul Gruefe of PJ Gruefe and Associates reviewed an executive summary of the recently conducted human resources audit. The board will review the submitted detail report for items that need to be addressed and consider plan of action.

It was moved by Groenendyk seconded by VanWeelden to approve the following 28E agreement. All present voted aye. Motion carried.

28E Agreement

This agreement, entered into by and between the Town of Fremont, Iowa, a municipal corporation, hereinafter called "the Town", and Mahaska County, Iowa, a political subdivision, hereinafter called "the County", is duly authorized by Chapter 28E of the Code of Iowa.

The town desires to have law enforcement services and the County, through the Office of the Sheriff, has the manpower and equipment necessary to provide said services. Therefore, the said Town and County, in a spirit of cooperation between these public agencies, agree with each other under the following terms and conditions as follows:

1. The County shall provide, through the Office of the Sheriff, law enforcement services and all men and equipment necessary therefore to said Town.
 2. The said law enforcement services shall consist of patrol and traffic enforcement which shall be provided to said Town for a minimum of eight hours per week.
 3. The Town shall pay the County the sum of \$6,240.00 per year as reimbursement for expenses in relation to carrying out this Agreement.
 4. The major portion of payment for said service shall be through the Town purchasing equipment for the office of the Sheriff and receiving credit for the cost thereof. The said equipment shall be selected and approved in advance by the Sheriff. Any balance shall be paid to the General Fund of the County.
 5. The duration of this Agreement shall be for one year and neither party may terminate it without the express written permission of the other party.
 6. The Agreement shall commence on the 1st day of July, 2017.
 7. This Agreement shall be supervised by the Mayor and Council of the Town and the Sheriff of the County.
 8. In accordance with Section 28E.7 of the Code of Iowa, 2016, this Agreement does not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by any contracting party hereto, said performance may be offered in satisfaction of the obligation or responsibility.
 9. The Town shall file a copy of this Agreement with the Secretary of State and cause a copy hereof to be recorded with the County Recorder.
 10. The provisions of Chapter 573A of the Code of Iowa, 2016, for termination of agreements in the event of a national emergency, apply to this Agreement.
- Dated this 3rd day of July, 2017.

Sheriff VanRenterghem discussed with the board the timelines and criteria for an available grant through Community Oriented Policing Services.

It was moved by VanWeelden seconded by Groenendyk to approve the following resolution for operating transfers for FY 17-18. All present voted aye. Motion carried.

Resolution# 2017-14

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2017-2018 budget year, and **WHEREAS,** said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2017 shall not exceed the sum of \$183,315 and the total maximum transfer from the

Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2017 shall not exceed the sum of \$2,003,464.

- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 3rd day of July, 2017

It was moved by VanWeelden seconded by Groenendyk to approve the following resolution appropriating budgeted funds at 100% for FY 17-18. All present voted aye. Motion carried.

Resolution #2017-15
APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2017 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2017.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2017/2018 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2017/2018 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2018.

APPROPRIATIONS: Non departmental-\$5,411,513; (General Basic Fund-\$2,179,233; Capital Improvement Fund-\$58,000; General Supplemental-\$1,109,326; Revolving Loan Fund- \$34,490; Rural Services Basic Fund-\$2,030,464; Local Option Sales Tax Fund-\$0); **Board of Supervisors**-\$225,263; (General Basic Fund-\$225,263); **Auditor**-\$434,089; (General Basic Fund-\$181,844; General Supplemental-\$252,245); **Treasurer**-\$460,481; (General Basic Fund-\$460,481); **Attorney**-\$355,774; (General Basic Fund-\$355,774); **Sheriff**-\$1,245,263; (General Basic Fund-\$515,426; Rural Services Basic-\$729,837); **Recorder**-\$174,260; (General Basic Fund-\$162,260; Records Management Fund-\$12,000); **Sheriff's Forfeiture**-\$8,040; (General Basic Fund \$40; Sheriff Forfeiture Fund-\$8,000); **Courthouse Annex**-\$19,338; (General Basic Fund-\$19,338); **GIS Coordinator**-\$94,762; (General Basic Fund-\$72,922; General Supplemental-\$21,840); **Engineer**-\$7,757,000; (Rural Services Fund-\$0; Secondary Road Fund-\$7,757,000) **Vet Affairs**-\$103,450; (General Basic Fund-\$90,758; General Supplemental-\$12,692); **County Conservation**-\$3,851,760; (General Basic Fund-\$433,120; Environmental Learning Center Fund-\$3,114,642; Reap-\$40,000; Lost 20% Conservation Fund-\$135,000; Co Cons Land Acq-\$128,998); **Public Health Nursing**-\$239,700 General Basic Fund-\$239,700); **Roadside Vegetation Management**-\$159,678; (Rural Services Fund-\$159,678); Capital Improvement \$0); **Community Services**-\$177,169; (General Basic Fund-\$165,678; General Supplemental Fund-\$11,491); **County Care Facility**-\$300; (General Basic Fund-\$300); **Medical Examiner**-\$36,160; (General Basic Fund-\$36,160); **Correctional Services**-\$1,074,080; (General Basic Fund-\$788,262; Courthouse Security Fund-\$47,000; General Supplemental-\$238,818); **District**

Court-\$149,678; (General Basic Fund-\$149,678; **Libraries**-\$110,218; (Rural Services Fund-\$110,218); **Mahaska Building**-\$6,952; (General Basic Fund-\$6,952; Capital Improvement-\$0); **Environmental Services**-\$124,275; (Rural Services Basic-\$124,275); **Pioneer Cemeteries**-\$5,000; (Pioneer Cemetery Fund-\$5,000); **Law Enforcement Center**-\$158,704; (Maintenance/Repair Law Center Fund-\$158,704; Maintenance/County & City-\$0); **Courthouse**-\$152,254; (General Basic Fund-\$136,093; General Supplemental-\$16,161); **Information Technology**-\$214,614; (General Basic Fund-\$179,010; General Supplemental-\$15,604; Capital Improvement - \$20,000); **Driver's License**-\$121,211; (General Basic Fund-\$81,458; General Supplemental-\$39,753); **Substance Abuse**-\$27,376; (General Basic Fund-\$200; General Supplemental-\$27,176); **Mental Health**- \$1,157,757; (Mental Health Services Fund-\$844,854; General Basic Fund-Admin-\$272,903); **Human Services Administration**-\$72,550; (General Basic Fund-\$72,550); **Operating Transfers-Part of Non departmental**-\$3,713,254; (General Basic Fund-\$1,459,790; Capital Improvement Fund-\$208,500; General Supplemental Fund-\$33,000; Rural Services Fund-\$2,011,964)

Dated this 3rd day of July, 2017

It was moved Groenendyk seconded by VanWeelden to approve the following salaries for fiscal year 2017-2018 as set and approved in the adoption of the county budget for 2017-2018 on March 6, 2017. All present voted aye. Motion carried. (At the January 3rd, 2017 board meeting it was moved by VanWeelden seconded by Doland to reduce the recommendation of the Compensation Board by 50% for Mahaska County elected officials in fiscal year 17-18. Recommendation was 4% for all elected officials: Attorney, Auditor, Treasurer, Recorder, Sheriff and Supervisors. With fifty percent reduction all Mahaska County elected officials will receive a 2% increase for fiscal year 17-18. All present voted aye. Motion carried.)

Elected Officials: Attorney-\$93,420; Auditor-\$58,580; Recorder-\$56,780; Sheriff-\$75,090; Supervisors-\$33,100; Treasurer-\$57,470; Attorney's Office Assistant County Attorney- Bradley Kinkcade -\$60,638; Terri Menninga-\$39,690-part time; Administrative Assistant- Jeannette Newendorp-\$49,495; Legal Secretary-Reba Gaughan-\$14.34 per hour-part-time; Auditor's deputies- Jody Van Patten-85%; Lorraine Sinnott-70% of the auditor's salary; Elections Administration-Teresa Paige-80% of the auditor's salary; Precinct Election Officials-\$10.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Sheriff's Office-Civil Clerk- Renee Steinke-\$45,261; Civil Clerks- Kathleen Anderson-\$37,898; Brandi Hynick-\$34,000; Reserve Officer-Dennis Dursky-\$10.00; Reserve Officer Transporters-\$7.25 per hour; Sheriff's Deputies-Trevor Wells \$59,171; Scott Miller-\$63,827; Randy Poe-\$59,171; Matt McCain-\$59,171; Doug McMillan-\$59,171; Jesse Sanders-\$51,250; Brent DeRonde-\$51,439; Ben Johnston-\$50,000; Brian Rainey-\$48,000; Adult Corrections-Jail Administrator-Larry Septer-\$55,501; Jailers-Sr. Jailer-Kevin Durian-\$47,828; Sr. Jailer-Talisa Voss-\$44,608; Robert Draughn Jr.-\$43,557; Tara Walters-\$36,000; Tricia Matson-\$39,219; Christy Brown-\$38,146; Josh Spears-\$30,000; Jordan Redlinger-\$30,000; Khandi Tucker-\$30,000; Kyle Vinton-\$28,000; Amber Davis-\$28,000; Carmen Lewis-\$28,000; Trevor Mabee-\$11.00/hr; Karissa Smith-\$11.00/hr; Treasurer's deputies-

Treasurer Management Dept.- Connie VanPolen-83%; Shauna Hol-70% of the treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-80%; Tracey Gilliland-70%; Faith Powless-60% of the treasurer's salary; Driver's License Dept.- Suzy Richards-70%; Emily Scholtus-60% of the Treasurer's salary; Information Technology- Darin Hite-\$53,060; GIS Coordinator- Brian Knudtson-\$49,687; Veterans Affairs-Director-Curt Grandia- \$34,000; Commission Board members-Fred Bridges-\$585; Joe Durian-\$585; Ted Smith-\$585; Conservation Department-Conservation Director-David Sedivec-\$58,097; Administrative Assistant- Dorothy Wedgewood-\$32,340; Naturalist-Laura DeCook-\$41,522; Park Technician-Jason Ryan-\$35,903; Park Technician-Tommy VanRenterghem-\$35,903; Building Maintenance Department-Maintenance Director-Troy Bemis-\$21.22 per hour(40% law center and 60% courthouse); Law Center Custodian- Les Cubit-part-time- \$12.79 per hour; Courthouse Custodian- June Almond-\$12.79 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$44,605; General Relief Director-Kim Newendorp-\$35,317 (80% community relief and 20% mental health dept.); Case Management- Director-Heather Gross-\$55,724; Roadside Vegetation Management- Roadside Vegetation Manager-Benjamin Hoskinson-\$46,342; Roadside Assistant-Barb VanPatten-\$14.50 per hour part-time; Engineer Office-County Engineer-David Shanahan-\$101,000; Assistant to the Engineer-Michael Rodwell-\$27.01 per hour; Office Manager-Deborah Walling-\$18.66 per hour; Secondary Road Department-Road Foreman-Ed Goemaat-\$27.01 per hour; Dozer Operator-Dan Major-\$22.10 per hour; Equipment Operators-Daryl Beach-\$22.10 per hour; Truck Driver -Randall Brostrom-\$21.55 per hour; Bill Swink, Jr.-\$21.55 per hour; Truck Driver/Operator -Scott Gilliland-\$22.10 per hour; Timothy Thornbrugh-\$21.87 per hour; Shawn Schippers-\$22.10 per hour; Nicholas Batterson -\$22.10; Brad VanderLinden-\$22.10; Mechanic Level I-Gary Rust-\$23.08; Mechanic Level II-Don VanDonselaar-\$23.67 per hour; Blade Operators-Rick Cady-\$22.10 per hour; Kirk Corbin-\$22.10 per hour; Doug Rodwell-\$22.10 per hour; Mike Taylor-\$22.10 per hour; Joshua Thornbrugh-\$22.10 per hour; Scott VanGilst-\$22.10 per hour; Bryan Weber-\$22.10 per hour; Virgil Patterson-\$22.10 per hour; Engineering Technician IV-Reid Stevens-\$23.16 per hour; Truck Driver/Laborer- Jerry Barrickman-\$21.55 per hour; Travis Johnston-\$21.55 per hour; Zach Neff-\$21.55 per hour; Pat Scanlon-\$21.55 per hour; Sign Manager-Dennis Houser-\$22.10 per hour.

It was moved by VanWeelden seconded by Groenendyk to approve the following resolution. All present voted aye. Motion carried.

RESOLUTION NO. 2017-16

To fix a date of meeting at which it is proposed to take action for the issuance of not to exceed \$4,955,000 General Obligation Local Option Sales Tax Bonds

WHEREAS, pursuant to Chapter 423B of the Code of Iowa, an election duly held in accordance therewith and an ordinance adopted by the Board of Supervisors of Mahaska County, (the "County"), the County is entitled to receive proceeds of a local option sales and services tax imposed in accordance with Chapter 423B (the "Local Option Tax"); and

WHEREAS, the revenues from the Local Option Tax to be received by the County (the "Local Option Tax Revenues") have not been pledged and are available for

the payment of bonds that could be issued to finance the construction of a County Conservation Center and the construction, maintenance and reconstruction of County roads and bridges (the "Projects"); and

WHEREAS, in order to make the Local Option Tax Revenues immediately available to the County, Chapter 423B authorizes the County to issue bonds in anticipation of the collection of such revenues, following a public hearing on the subject; and

WHEREAS, Chapter 423B also authorizes the County to make additional security available for such bonds in the form of a supplemental debt service property tax levy; and

WHEREAS, the County proposes to issue not to exceed \$4,955,000 General Obligation Local Option Sales Tax Bonds (the "Bonds") for the purpose of paying costs of constructing the Projects, and, pursuant to Chapter 423B of the Code of Iowa, the County must institute proceedings to issue the Bonds by causing a notice of such proposal to be published, including notice of the right to petition for an election;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Mahaska County, Iowa, as follows:

Section 1. This Board shall meet on the 7th day of August, 2017, at the Mahaska County Courthouse, Oskaloosa, Iowa, at 9:15 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken for the issuance of the Bonds.

Section 2. The County Auditor is hereby directed to give notice of the proposed action for the issuance of the Bonds setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, and not less than 10 nor more than 20 days before the meeting, in a legal newspaper published at least once weekly, and of general circulation in the County. The notice shall be in substantially the following form:

**NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS
FOR THE ISSUANCE OF NOT TO EXCEED \$4,955,000 GENERAL
OBLIGATION LOCAL OPTION SALES TAX BONDS**

The Board of Supervisors of Mahaska County, Iowa, will meet on the 7th day of August, 2017, at the Mahaska County Courthouse, Oskaloosa, Iowa, at 9:15 o'clock a.m., for the purpose of holding a public hearing, instituting proceedings and taking action for the issuance of not to exceed \$4,955,000 General Obligation Local Option Sales Tax Bonds (the "Bonds") for the purpose of paying the cost, to that extent, of construction of a County Conservation Center and the construction, maintenance and reconstruction of County roads and bridges.

The Bonds are proposed to be issued pursuant to Section 423B.9 of the Code of Iowa and will constitute general obligations of the County. The maximum rate of interest which the Bonds may bear is 6.0% per annum.

At any time before the date fixed for the public hearing and taking action for the issuance of the Bonds, a petition may be filed with the County Auditor asking that the question of issuing the Bonds be submitted to the registered voters of the County, in accordance with Section 423B.9 of the Code of Iowa.

By order of the Board of Supervisors of Mahaska County, Iowa, pursuant to Chapter 423B of the Code of Iowa. Susan Brown, County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved July 3, 2017.

It was moved by VanWeelden seconded by Groenendyk to reject offer of sale of real estate from the Iowa DOT Project: NHSN-137-3(16) 2R-62. All present voted aye. Motion carried.

Board discussed possible use of annex building. Tabled to a future meeting.

Public comments: None

It was moved by VanWeelden seconded by Groenendyk to adjourn. All present voted aye. Motion carried.

Attest: _____

Susan L. Brown
Mahaska County Auditor

Mark Doland ó Chairman
Mahaska County Board of Supervisors