

July 5, 2016

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Vice chairman ó Mike Vander Molen and Member ó Mark Doland. Also present were Jason Madison, James Ott, CRI: Angie Holland, Oskey Herald; Ken Allsup, Oskey News; Heather Gross, Community Service Director; Dave Shanahan, Engineer; Mark Groenendyk and Susan Brown, Mahaska County Auditor.

This meeting was filmed by Communications Research Institute of William Penn University.

Vice Chairman Vander Molen opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Doland seconded by Vander Molen to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve the minutes of June 20 & 23. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve the bills for the month of June in total \$1,330,280.12. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to accept the auditor's 4th quarter report. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to approve the following resolution. All present voted aye. Motion carried.

Resolution #2016-12
A Resolution Approving the Sale of Real Estate

A resolution approving the sale of real estate described as:

The Southeast Quarter and the East Half of the Southwest Quarter of Section Twenty-four, Township Seventy-five, Range Seventeen laying East of the centerline of the county road (Ford Avenue) EXCEPT Parcel ó located in the Northeast Quarter of the Southwest Quarter and in the Northwest Quarter of Southeast Quarter as shown by plat of survey recorded in Survey Book 6, page 329, Document #2016-34, Mahaska County Recorder's Office.

And

Parcel ó located in the Northeast Quarter of the Southwest Quarter and in the Northwest Quarter of the Southeast Quarter of Section Twenty-four, township Seventy-

five, Range Seventeen; as shown by plat of survey recorded in Survey Book 6, page 329, Document #2016-34, Mahaska County Recorder's Office.

WHEREAS, Mahaska County, Iowa, is the owner of record title to real estate described as follows:

The Southeast Quarter and the East Half of the Southwest Quarter of Section Twenty-four, Township Seventy-five, Range Seventeen laying East of the centerline of the county road (Ford Avenue) EXCEPT Parcel located in the Northeast Quarter of the Southwest Quarter and in the Northwest Quarter of Southeast Quarter as shown by plat of survey recorded in Survey Book 6, page 329, Document #2016-34, Mahaska County Recorder's Office.

AND WHEREAS, a public hearing was held which approved the sale of property.

NOW THEREFORE, BE IT RESOLVED by the Mahaska County Board of Supervisors the sale of the real estate is approved and the property shall be transferred by buyers Groenendyk Farms Incorporated and Dan J. Nieuwsma and Marla J. Nieuwsma, husband and wife, with partition of said real estate between the buyers, as buyers agree, but any cost as to division of the property between the buyers shall be a buyers expense.

AND

Parcel located in the Northeast Quarter of the Southwest Quarter and in the Northwest Quarter of the Southeast Quarter of Section Twenty-four, township Seventy-five, Range Seventeen; as shown by plat of survey recorded in Survey Book 6, page 329, Document #2016-34, Mahaska County Recorder's Office.

AND WHEREAS, a public hearing was held which approved the sale of the property.

NOW THEREFORE, BE IT RESOLVED by the Mahaska Board of Supervisors the sale of the real estate is approved and the property shall be transferred to Steve and Crystal Phillips respectively.

Approved this 5th day of July, 2016.

s/Mike Vander Molen,
Vice Chairman, Board of Supervisors

It was moved by Doland seconded by Vander Molen to approve the following resolution appropriating budgeted funds at 100% for FY 16-17. All present voted aye. Motion carried.

Resolution #2016-13 APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2016 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2016.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2016/2017 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2016/2017 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2017.

APPROPRIATIONS: Non departmental-\$3,984,707; (General Basic Fund-\$1,052,053; General Supplemental-\$410,989; Revolving Loan Fund- \$9,490; Rural Services Basic Fund-\$1,981,175; Local Option Sales Tax Fund-\$531,000); **Board of Supervisors**-\$154,295; (General Basic Fund-\$154,295); **Auditor**-\$431,578; (General Basic Fund-\$181,354; General Supplemental-\$249,896; Capital Improvement - \$328); **Treasurer**-\$434,041; (General Basic Fund-\$434,041); **Attorney**-\$341,935; (General Basic Fund-\$341,935); **Sheriff**-\$1,193,105; (General Basic Fund-\$887,499; Rural Services Basic-\$305,606); **Recorder**-\$166,949; (General Basic Fund-\$156,949; Records Management Fund-\$10,000); **Sheriff's Forfeiture**-\$8,030; (General Basic Fund \$30; Sheriff Forfeiture Fund-\$8,000); **Courthouse Annex**-\$20,225; (General Basic Fund-\$20,225); **GIS Coordinator**-\$87,609; (General Basic Fund-\$67,426; General Supplemental-\$20,183); **Engineer**-\$7,577,000; (Rural Services Fund-\$0; Secondary Road Fund-\$7,577,000) **Vet Affairs**-\$109,022; (General Basic Fund-\$90,988; General Supplemental-\$18,034); **County Conservation**-\$583,099; (General Basic Fund-\$480,099; Reap-\$40,000; Co Cons Land Acq-\$63,000); **Public Health Nursing**-\$236,700 General Basic Fund-\$236,700); **Roadside Vegetation Management**-\$151,806; (Rural Services Fund-\$151,806); Capital Improvement \$0); **Community Services**-

\$175,263; (General Basic Fund-\$165,124; General Supplemental Fund-\$10,139); **County Care Facility-\$70**; (General Basic Fund-\$70); **Medical Examiner-\$36,170**; (General Basic Fund-\$36,170); **Correctional Services-\$995,071**; (General Basic Fund-\$772,272; Courthouse Security Fund-\$5,000; General Supplemental-\$217,799); **District Court-\$153,913**; (General Basic Fund-\$153,913); **Libraries-\$104,990**; (Rural Services Fund-\$104,990); **Mahaska Building-\$6,801**; (General Basic Fund-\$6,801; Capital Improvement - \$0); **Environmental Services-\$119,859**; (Rural Services Basic-\$119,859); **Pioneer Cemeteries-\$5,000**; (Pioneer Cemetery Fund-\$5,000); **Law Enforcement Center-\$150,690**; (Maintenance/Repair Law Center Fund-\$149,940; Maintenance/County & City-\$750); **Courthouse-\$149,266**; (General Basic Fund-\$133,783; General Supplemental-\$15,483); **Information Technology-\$181,633**; (General Basic Fund-\$167,460; General Supplemental - \$14,173; Capital Improvement - \$0); **Driver's License-\$118,734**; (General Basic Fund-\$81,851; General Supplemental-\$36,883); **Substance Abuse-\$27,376**; (General Basic Fund-\$200; General Supplemental-\$27,176); **Mental Health- \$882,013**; (Mental Health Services Fund-\$511,724; Mental Health Services-Admin-\$370,289); **Human Services Administration-\$72,550**; (General Basic Fund-\$72,550); **Operating Transfers-\$2,207,679**; (General Basic Fund-\$249,004; Rural Services Fund-\$1,958,675)

Dated this 5th day of July, 2016
Attest: Susan L. Brown, Auditor

s/Mike Vander Molen
Vice Chairman, Board of Supervisors

It was moved by Vander Molen seconded by Doland to approve the following resolution for operating transfers for FY 16-17. All present voted aye. Motion carried.

Resolution# 2016-14

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2016-2017 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2016 shall not exceed the sum of \$178,004 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2016 shall not exceed the sum of \$1,950,175.

Section 2. On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the

auditor shall order a transfer from said fund to the Secondary Road Fund.

- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 5th day of July, 2016
Attest: Susan L. Brown, Auditor

s/Mike Vander Molen
Chairman, Board of Supervisors

It was moved by Doland seconded by Vander Molen to approve the following salaries for fiscal year 2016-2017 as set and approved in the adoption of the county budget for 2016-2017 on March 7, 2016. All present voted aye. Motion carried. (At the December 21st, 2015 board meeting it was moved by VanWeelden seconded by Vander Molen to reduce by 75% the recommendation of the Compensation Board for Mahaska County elected officials in fiscal year 16-17. Recommendation was 8% for Attorney, Auditor, Treasurer, Recorder and Sheriff and Supervisors. With seventy-five percent reduction all Mahaska County elected officials will receive a 2% increase for fiscal year 16-17. All present voted aye. Motion carried.)

Elected Officials: Attorney-\$91,590; Auditor-\$57,430; Recorder-\$55,670; Sheriff-\$73,620; Supervisors-\$32,450; Treasurer-\$56,340; Attorney's Office Assistant County Attorney- Bradley Kinkcade -\$57,750; Administrative Assistant- Jeannette Newendorp-\$47,138; Legal Secretary-Reba Gaughan-\$13.66 per hour-part-time; Auditor's deputies-Jody Van Patten-82%; Lorraine Sinnott-68% of the auditor's salary; Elections Administration-Teresa Paige-77% of the auditor's salary; Precinct Election Officials-\$10.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Sheriff's Office-Civil Clerk- Renee Steinke-\$44,304; Civil Clerks- Kathleen Anderson-\$36,941; Reserve Officer-Dennis Dursky-\$10.00; Reserve Officer Transporters-\$7.25 per hour; Sheriff's Deputies-Trevor Wells \$60,304; Scott Miller-\$60,304; Richard Adams-\$57,728; Randy Poe-\$57,728; Matt McCain-\$57,728; Doug McMillan-\$57,728; Jesse Sanders-\$49,200; Brent DeRonde-\$50,184; Adult Corrections-Jail Administrator-Larry Septer-\$54,413; Jailers-Sr. Jailer-Kevin Durian-\$46,755; Sr. Jailer-Talisa Voss-\$43,535;

Robert Draughn Jr.-\$42,484; Tara Walters-\$34,000; Tricia Matson-\$38,146; Christy Brown-\$37,073; Mary Ann Grife-\$37,073; Julie Davis-\$30,000; Jordan Redlinger-\$28,000; Eric Dickenson-\$11.00/hr; Leslie Miller-\$11.00/hr; Gaige Gardner-\$11.00/hr; Khandi Tucker-\$11.00/hr; Treasurer's deputies-Treasurer Management Dept.- Connie VanPolen-83%; Shauna Hol-66% of the treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-77%; Tracey Gilliland-70%; Faith Powless-60% of the treasurer's salary; Driver's License Dept.- Sheila MacKaig-70%; Suzy Richards-65% of the Treasurer's salary; Information Technology- Darin Hite-\$52,020; GIS Coordinator- Brian Knudtson-\$48,713; Veterans Affairs-Director-Jennifer Huston- \$34,000 per hour; Commission Board members-Fred Bridges-\$585; Joe Durian-\$585; Ted Smith-\$585; Conservation Department-Conservation Director-David Sedivec-\$54,848; Administrative Assistant- Dorothy Wedgewood-\$29,702; Naturalist-Laura DeCook-\$40,050; Park Technician-Jason Ryan-\$32,640; Park Technician-Tommy VanRenterghem \$32,640; Summer Park Ranger-Lake Heaton-\$9.50 per hour; Building Maintenance Department-Maintenance Custodian-Troy Bemis-\$20.80 per hour(40% law center and 60% courthouse); Law Center Custodian- Les Cubit-part-time- \$12.54 per hour; Courthouse Custodian- June Almond-\$12.54 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$43,730; General Relief Director-Kim Newendorp-\$34,625(80% community relief and 20% mental health dept.); Case Management- Director-Heather Gross-\$54,631; Case Managers-Christy VanWyk-\$45,893; Laura Buch-\$45,893; Sharon Watson-\$39,235; Amber Denburger-\$37,523; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$45,302; Roadside Assistant-Barb VanPatten-\$14.00 per hour part-time; Engineer Office-County Engineer-David Shanahan-\$99,000; Assistant to the Engineer-Michael Rodwell-\$26.51 per hour; Office Manager-Deborah Walling-\$18.16 per hour; Secondary Road Department-Road Foreman-Ed Goemaat-\$26.51 per hour; Dozer Operator-Dan Major-\$21.60 per hour; Equipment Operators-Daryl Beach-\$21.60 per hour; Truck Driver -Randall Brostrom-\$21.05 per hour; Bill Swink, Jr.-\$21.05 per hour; Truck Driver/Operator -Scott Gilliland-\$21.60 per hour; Timothy Thornbrugh-\$21.37 per hour; Shawn Schippers-\$21.60 per hour; Nicholas Batterson -\$21.60; Brad VanderLinden-\$21.60; Mechanic Level I-Gary Rust-\$22.58; Mechanic Level II-Don VanDonselaar-\$23.17 per hour; Blade Operators-Rick Cady-\$21.60 per hour; Kirk Corbin-\$21.60 per hour; Doug Rodwell-\$21.60 per hour; Donnie Smith-\$21.60 per hour; Mike Taylor-\$21.60 per hour; Joshua Thornbrugh-\$21.60 per hour; Scott VanGilst-\$21.60 per hour; Bryan Weber-\$21.60 per hour; Engineering Technician IV-Reid Stevens-\$22.66 per hour; Truck Driver/Laborer-Charles Hanson-\$21.05 per hour; Jerry Barrickman-\$21.05 per hour; Travis Johnston-\$21.05 per hour; Sign Manager-Dennis Houser-\$21.60 per hour.

It was moved by Doland seconded by Vander Molen to remove Jonathon Angove from sheriff's office payroll effective June 24, 2016 and add Gaige Gardner as part time jailer in the sheriff's office effective June 17, 2016 at \$11.00/hr. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to remove Donnie Smith and Chuck Hanson from Secondary Road payroll effective July 8, 2016. All present voted

aye. Motion carried. Engineer Shanahan discussed the need to replace three positions, these two and one opening from the earlier resignation of Scott Schippers.

It was moved by Doland seconded by Vander Molen to certify the cost allocation plan based on actual expenditures for the year ended June 30, 2015 for cost recoveries during FY17. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to authorize chairman to sign to bind coverage for a Governmental Entity Crime policy with Arthur J. Gallagher for three years at \$495 annually. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to table items on the agenda regarding exception to policy to include TMS treatment and updating the Compensation Commission listing. All present voted aye. Motion carried.

Public comments: None

It was moved by Vander Molen seconded by Doland to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Mike Vander Molen ó Vice Chair
Mahaska County Board of Supervisors