

July 6, 2015

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman ó Mark Doland; Vice chairman ó Henry VanWeelden and Member ó Mike Vander Molen. Also present were Duane Nollen, Osky Herald; Ken Allsup, Osky News; Shane Moore and Eduardo Zamarripa, CRI; Emory Songer, KBOE; Julie Bak and Heather Gross, Mid-Iowa Regional Health; David Shanahan, Mahaska County Engineer; Troy Bemis, Mahaska County Maintenance Director; RD Keep; Randy Pleima, Mahaska Rural Water; Jon Sullivan; Darin Hite, IT Coordinator; Lawrence Rouw and Susan Brown, Mahaska County Auditor.

This meeting was filmed by Communications Research Institute of William Penn University.

Chairman Doland opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Vander Molen seconded by VanWeelden to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Vander Molen to approve the minutes of June 15 & 18. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to approve the bills for the month of June in total \$977,964.16. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to accept the auditor's and sheriff's 4th quarter report. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to accept second reading of Ordinance #14 regarding tax increment financing in connection with the NW Urban Renewal Plan. All present voted aye. Motion carried.

The board was presented with a petition from property owners in the Lynn Dana Sanitary Sewer District asking for dissolution of said district. Jon Sullivan addressed the board reporting that the district needs to meet DNR regulations and Mahaska Rural Water has agreed provide improvements, financing for improvements and maintenance on the system. It was moved by Vander Molen seconded by VanWeelden to accept the petition and set July 20, 2015, during the regular board of supervisors meeting, as date to take action on it. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to approve the following resolution appropriating budgeted funds at 100% for FY 15-16. All present voted aye. Motion carried.

Resolution #2015-07-20
APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2015 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2015.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2015/2016 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2015/2016 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2016.

APPROPRIATIONS: Non departmental-\$3,813,194; (General Basic Fund-\$810,867; Revolving Loan Fund- \$9,490; Rural Services Basic Fund-\$2,107,837; Local Option Sales Tax Fund-\$885,000); **Board of Supervisors-**\$151,870; (General Basic Fund-\$151,870); **Auditor-**\$417,843; (General Basic Fund-\$177,998; General Supplemental-\$202,845; Capital Improvement - \$37,000); **Treasurer-**\$427,282; (General Basic Fund-

\$427,282); **Attorney**-\$289,528; (General Basic Fund-\$289,528); **Sheriff**-\$1,169,689; (General Basic Fund-\$1,017,344; Rural Services Basic-\$152,345); **Recorder**-\$164,585; (General Basic Fund-\$156,585; Records Management Fund-\$8,000); **Sheriff's Forfeiture**-\$6,600; (General Basic Fund \$100; Sheriff Forfeiture Fund-\$6,500); **Courthouse Annex**-\$19,980; (General Basic Fund-\$19,980); **GIS Coordinator**-\$84,639; (General Basic Fund-\$64,615; General Supplemental-\$20,024); **Engineer**-\$5,660,000; (Rural Services Fund-\$0; Secondary Road Fund-\$5,660,000) **Vet Affairs**-\$78,218; (General Basic Fund-\$74,947; General Supplemental-\$3,271); **County Conservation**-\$581,102; (General Basic Fund-\$440,593; Reap-\$40,000; Co Cons Land Acq-\$63,000); **Public Health Nursing**-\$236,350 General Basic Fund-\$236,350); **Roadside Vegetation Management**-\$193,200; (Rural; (Services Fund-\$144,700; Capital Improvement \$20,000); **Community Services**-\$174,546; (General Basic Fund-\$165,606; General Supplemental Fund-\$8,940); **County Care Facility**-\$17,215; (General Basic Fund-\$17,215); **Medical Examiner**-\$36,185; (General Basic Fund-\$36,185); **Correctional Services**-\$972,324; (General Basic Fund-\$759,732; Courthouse Security Fund-\$5,000; General Supplemental-\$207,592); **District Court**-\$154,028; (General Basic Fund-\$154,028); **Libraries**-\$50,240; (Rural Services Fund-\$50,240); **Mahaska Building**-\$34,650; (General Basic Fund-\$30,150; Capital Improvement - \$4,500); **Environmental Services**-\$123,523; (Rural Services Basic-\$123,523); **Pioneer Cemeteries**-\$6,000; (Pioneer Cemetery Fund-\$6,000); **Crime Prevention**-\$100,958; (General Basic Fund-\$2,758; Crime Prevention Fund-\$98,200); **Law Enforcement Center**-\$145,323; (Maintenance/Repair Law Center Fund-\$144,573; Maintenance/County & City-\$750); **Courthouse**-\$150,895; (General Basic Fund-\$136,031; General Supplemental-\$14,864); **Information Technology**-\$181,053; (General Basic Fund-\$137,049; General Supplemental - \$14,004; Capital Improvement - \$30,000); **Driver's License**-\$117,219; (General Basic Fund-\$80,614; General Supplemental-\$36,605); **Substance Abuse**-\$27,876; (General Basic Fund-\$200; General Supplemental-\$27,676); **Mental Health**- \$1,037,174; (Mental Health Services Fund-\$761,549; Mental Health Services-Admin-\$275,625); **Human Services Administration**-\$73,500; (General Basic Fund-\$73,500); **Operating Transfers**-\$2,174,530; (General Basic Fund-\$260,622; Rural Services Fund-\$1,913,908)

Dated this 6th day of July, 2015
Attest: Susan L. Brown, Auditor

s/Mark Doland
Chairman, Board of Supervisors

It was moved by Vander Molen seconded by VanWeelden to approve the following resolution for operating transfers for FY 15-16. All present voted aye. Motion carried.

Resolution# 2015-07-21

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2015-2016 budget year, and **WHEREAS,** said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2015 shall not exceed the sum of \$177,122 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2015 shall not exceed the sum of \$1,910,408.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 6th day of July, 2015
Attest: Susan L. Brown, Auditor

s/Mark Doland
Chairman, Board of Supervisors

It was moved by VanWeelden seconded by Vander Molen to approve the following salaries for fiscal year 2015-2016 as set and approved in the adoption of the county budget for 2015-2016 on March 2nd, 2015. All present voted aye. Motion carried. (At the January 2nd, 2015 board meeting it was moved by Vander Molen seconded by VanWeelden to reduce by 50% the recommendation of the Compensation Board for Mahaska County elected officials in fiscal year 15-16. Recommendation was 4% for Attorney, Auditor, Treasurer, Recorder and Sheriff and 2% for Supervisors. With fifty percent reduction Attorney, Auditor, Treasurer, Recorder and Sheriff will receive a

2% increase and Supervisors a 1% increase for fiscal year 15-16. All present voted aye. Motion carried.)

Elected Officials: Attorney-\$89,790; Auditor-\$56,300; Recorder-\$54,580; Sheriff-\$72,480; Supervisors-\$31,815; Treasurer-\$55,240; Attorney's Office Assistant County Attorney- Bradley Kinkcade -\$55,000; Administrative Assistant- Jeannette Newendorp-\$44,893; Legal Secretary-Reba Gaughan-\$13.01 per hour-part-time; Auditor's deputies-Jody Van Patten-80%; Lorraine Sinnott-66% of the auditor's salary; Elections Administration-Teresa Paige-75% of the auditor's salary; Precinct Election Officials-\$10.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Sheriff's Office-Civil Clerk- Renee Steinke-\$43,347; Civil Clerks-Dana Linderman-\$32,600; Kathleen Anderson-\$35,977; Reserve Officer-Dennis Dursky-\$10.00; Reserve Officer Transporters-\$7.25 per hour; Sheriff's Deputies-Trevor Wells \$58,833; Scott Miller-\$58,833; Richard Adams-\$56,320; Randy Poe-\$56,320; Matt McCain-\$56,320; Doug McMillan-\$56,320; Don DeKock-\$56,320; Brent DeRonde-\$48,960; Adult Corrections-Jail Administrator-Larry Septer-\$53,410; Jailers-Sr. Jailer-Kevin Durian-\$45,681; Sr. Jailer-Talisa Voss-\$42,462; Jean Bell-\$32,000; Robert Draughn Jr.-\$41,404; Adam Shores-\$35,823; Tara Walters-\$32,000; Mark Casey-\$35,468; Tricia Matson-\$37,078; Christy Brown-\$36,000; Mary Ann Grife-\$36,000; Alex Sirovy-\$32,000; Julie Davis-\$28,000; Treasurer's deputies-Treasurer Management Dept.- Connie VanPolen-83%; Shauna Hol-66% of the treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-77%; Tracey Gilliland-70%; Faith Powless-60% of the treasurer's salary; Driver's License Dept.- Sheila MacKaig-70%; Suzy Richards-65% of the Treasurer's salary; Information Technology- Darin Hite-\$51,000; GIS Coordinator- Brian Knudtson-\$47,757; Veterans Affairs-Director-Karie Foster- \$17.28 per hour; Commission Board members-Fred Bridges-\$585; Joe Durian-\$585; Ted Smith-\$585; Conservation Department-Conservation Director-David Sedivec-\$52,236; Administrative Assistant-Dorothy Wedgewood-\$29,120; Naturalist-Laura DeCook-\$38,143; Park Technician-Jason Ryan-\$32,000; Park Technician-Tommy VanRenterghem \$32,000; Summer Park Ranger-Kyle Soderblom-\$11.00 per hour; Building Maintenance Department-Maintenance Custodian-Troy Bemis-\$20.39 per hour(40% law center and 60% courthouse); Law Center Custodian- Les Cubit-part-time- \$11.00 per hour; Courthouse Custodian- June Almond-\$11.61 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$42,873; General Relief Director-Kim Newendorp-\$33,946(80% community relief and 20% mental health dept.); Case Management-Case Managers-Christy VanWyk-\$44,993; Laura Buch-\$44,993; Sharon Watson-\$38,466; Amber Denburger-\$36,787; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$44,405; Roadside Assistant-Barb VanPatten-\$13.50 per hour part-time; Engineer Office-County Engineer-David Shanahan-\$97,000; Assistant to the Engineer-Michael Rodwell-\$26.01 per hour; Office Manager-Deborah Walling-\$17.66 per hour; Secondary Road Department-Road Foreman-Ed Goemaat-\$26.01 per hour; Road Maintenance-James Smith-\$20.55 per hour part time; Dozer Operator-Dan Major-\$21.10 per hour; Equipment Operators-Daryl Beach-\$20.87 per hour; Truck Driver -Randall Brostrom-\$20.55 per hour; Bill Swink, Jr.-\$20.55 per hour; Truck Driver/Operator -Scott Gilliland-\$21.10 per hour; Timothy Thornbrugh-\$21.10 per hour; Shawn Schippers-\$21.10 per hour; Nicholas

Batterson -\$20.87; Brad VanderLinden-\$20.87; Mechanic Level II-Don VanDonselaar-\$22.67 per hour; Blade Operators-Rick Cady-\$21.10 per hour; Kirk Corbin-\$21.10 per hour; Doug Rodwell-\$21.10 per hour; Donnie Smith-\$21.10 per hour; Mike Taylor-\$21.10 per hour; Joshua Thornbrugh-\$21.10 per hour; Scott VanGilst-\$21.10 per hour; Bryan Weber-\$21.10 per hour; Engineering Technician IV-Scott Schippers-\$22.16 per hour; Engineering Technician IV-Reid Stevens-\$22.16 per hour; Truck Driver/Laborer-Charles Hanson-\$20.55 per hour; Jerry Barrickman-\$20.55 per hour; Travis Johnston-\$20.55 per hour; Sign Manager-Dennis Houser-\$21.10 per hour.

It was moved by VanWeelden seconded by Vander Molen to remove jailer Mark Casey from payroll effective June 25, 2015. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Vander Molen to add Jesse Sanders as full time deputy in sheriff department effective July 6, 2015. Starting wage will be \$48,000. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Vander Molen to add Jordan Redlinger, Kendal Sherwood and Janay Pritchett to payroll as part time jailers as requested by the sheriff. Starting wage will be \$11.00/hour for each. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeeleden to approve 4 additional Disabled Veteran's Homestead Tax Credits for 2014 as recommended by the assessor. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Vander Molen to approve the wellness proposal submitted by the Mahaska County Insurance Committee. The proposal includes additional tests in comparison to previous years and the cost will be \$70 per insurance participant. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Vander Molen to proceed with lighting proposal presented by Troy Bemis, Maintenance Director, replacing lights in courthouse with LED bulbs utilizing a rebate currently available. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to approve updates to the county website outlined in proposal from Web Development by Brian McMillin as presented by IT Coordinator, Darin Hite for a total cost of \$1,400. All present voted aye. Motion carried.

Discussion concerning Mahaska County's participation in Cedar Creek Watershed project. VanWeelden will have county attorney review the agreement. Action tabled to July 20 meeting.

It was moved by Vander Molen seconded by VanWeelden to dispose of resident files currently housed at Country Life Health Care according to county records retention

policy (Resolution #2015-01-02) approved January 2, 2015. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by VanWeelden to direct Supervisor Doland as the Mahaska County Supervisor representative on the stakeholder team for proposed Recreation and Early Childhood Facilities. All present voted aye. Motion carried.

Discussion with Julie Bak, Mid Iowa Behavioral Health Region, regarding letter received from state DHS office asking for a plan to be submitted by August 1st in meeting requirements of the two county region. A letter in response was sent on July 1st.

It was moved by Vander Molen seconded by VanWeelden to approve the following resolution. All present voted aye. Motion carried.

Resolution #2015-07-22
Resolution to Modify Project STP-S-CO62(88) 5E-62
in the Mahaska County 2015/2016 5-Year Construction Plan

WHEREAS, upon request from the Iowa DOT, project STP-S-CO62(88) 5E-62 is being modified to update the map of the project site and to edit the project location description for the project. The project mileage was edited to match the changes.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY in accordance with Iowa Code 309.22, initiates and recommends modification of the of the following project STP-S-CO62(88) 5E-62 scheduled for FY2017, for approval by the Iowa Department of Transportation, per Iowa Code section 309.23 and Iowa DOT Instructional Memorandum 2.050.

The Board of Supervisors of Mahaska County, in lawful session this 6th day of July, 2015 hereby adopts the project modification resolution.

Approved: July 6, 2015
Recommended by: David Shanahan, Mahaska County Engineer
s/Mark Doland, Chairman
s/Henry VanWeelden
s/Mike Vander Molen
Attest: s/Susan L. Brown, Auditor

It was moved by VanWeelden seconded by Vander Molen to authorize chairman to sign final pay voucher for Project FM0CO62(85) 55-62 as presented by the engineer. All present voted aye. Motion carried.

Public comments: None

It was moved by VanWeelden seconded by Vander Molen to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Mark Doland
Mahaska County Board of Supervisors