

July 7, 2014

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman ó Mike Vander Molen; Vice chairman ó Mark Doland and Member ó Greg Gordy. Also present were Duane Nollen, Oskey Herald; Ken Allsup, Oskey News; Jason Madison and Eduardo Zamarripa, CRI; Charlie Comfort, KBOE; Julie Bak, Mid-Iowa Regional Health; David Shanahan, Mahaska County Engineer; Troy Bemis, Mahaska County Maintenance Director; Charles Stream, Amy Zenor, Mahaska County Attorney office; Andrew Jensen, MCDG; Jim Diamond, RPM Access; Charles Hixenbaugh; Clarence Grubb and Susan Brown, Mahaska County Auditor.

This meeting was filmed by Communications Research Institute of William Penn University.

Chairman Vander Molen opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Doland seconded by Gordy to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Doland seconded by Gordy to open 9:00 a.m. public hearing re: Proposed Ordinance #13 ó Assessment of Wind Energy Conversion Property. All present voted aye. Motion carried.

Jim Diamond of RPM Access addressed the board regarding their role in a proposed wind energy project in Mahaska County. Andrew Jensen, MCDG, spoke in support of tax abatement for the project. No written comments were received.

It was moved by Vander Molen seconded by Doland to close public hearing. All present voted aye. Motion carried. Ordinance approval will be put on agenda following a thirty day window.

A public hearing was set for July 21st at 9:00 a.m. regarding Setback Ordinance #35.

County Attorney's office will advertise for assistant county attorney to start early September.

It was moved by Vander Molen seconded by Doland to go into closed session at 9:19 a.m. pursuant to Iowa Code 21.5.1c. All present voted aye. Motion carried.

It was moved by Doland seconded by Gordy to go back into open session at 9:35 a.m. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to pay \$5,000.00 to RUSS for FY13 fees. All present voted aye. Motion carried.

It was moved by Gordy seconded by Vander Molen to approve the bills for the month of June in total \$939,081.93. All present voted aye. Motion carried.

It was moved by Doland seconded by Gordy to approve the minutes of June 16th. All present voted aye. Motion carried.

It was moved by Gordy seconded by Doland to accept the auditor's 4th quarter and FY14 annual report. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to remove Levi Lamberson from Sheriff's department payroll effective June 2, 2014. All present voted aye. Motion carried.

It was moved by Gordy seconded by Doland to approve the wellness proposal submitted by the Mahaska County Insurance Committee. The proposal costs and testing are the same as last year. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to approve the following resolution. All present voted aye. Motion carried.

Resolution #2014-07-12

BE IT RESOLVED by the Board of Supervisors of Mahaska County, Iowa that David Shanahan, the County Engineer of Mahaska County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.
Dated at Mahaska County, Iowa, this 7th day of July, 2014.

Attest: s/Susan L. Brown
County Auditor

s/Michael Vander Molen
Chairman, Board of Supervisors

It was moved by Vander Molen seconded by Doland to approve the following resolution appropriating budgeted funds at 100% for FY 14-15. All present voted aye. Motion carried.

Resolution #2014-07-13 APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2014 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2014.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2014/2015 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2014/2015 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2015.

APPROPRIATIONS: Non departmental-\$3,730,286; (General Basic Fund-\$829,453; Revolving Loan Fund- \$9,490; Rural Services Basic Fund-\$1,971,243; Local Option Sales Tax Fund-\$920,000; Unclaimed Property Fund-\$100); **Board of Supervisors-** \$169,025; (General Basic Fund-\$169,025); **Auditor-**\$398,736; (General Basic Fund-\$179,574; General Supplemental-\$219,162); **Treasurer-**\$432,565; (General Basic Fund-\$432,565); **Attorney-**\$298,545; (General Basic Fund-\$298,545); **Sheriff-**\$1,195,258; (General Basic Fund-\$1,075,925; Rural Services Basic-\$119,333); **Recorder-**\$171,884; (General Basic Fund-\$163,884; Records Management Fund-\$8,000); **Sheriff's Forfeiture-**\$6,600; (General Basic Fund \$100; Sheriff Forfeiture Fund-\$6,500); **Courthouse Annex-**\$19,695; (General Basic Fund-\$19,695); **GIS Coordinator-** \$86,565; (General Basic Fund-\$63,906; General Supplemental-\$22,659); **Engineer-** \$5,390,000; (Rural Services Fund-\$0; Secondary Road Fund-\$5,390,000) **Vet Affairs-** \$79,202; (General Basic Fund-\$75,793; General Supplemental-\$3,409); **County Conservation-**\$532,593; (General Basic Fund-\$440,593; Reap-\$40,000; Co Cons Land Acq-\$52,000); **Public Health Nursing-**\$232,057; (General Basic Fund-\$232,057);

Roadside Vegetation Management-\$144,700; (Rural Services Fund-\$144,700); **Community Services**-\$177,226; (General Basic Fund-\$166,120; General Supplemental Fund-\$11,106); **County Care Facility**-\$16,583; (General Basic Fund-\$16,583); **Medical Examiner**-\$36,683; (General Basic Fund-\$36,683); **Correctional Services**-\$979,948; (General Basic Fund-\$723,859; Courthouse Security Fund-\$1,000; General Supplemental-\$255,089); **District Court**-\$164,784; (General Basic Fund-\$164,784); **Libraries**-\$47,738; (Rural Services Fund-\$47,738); **Mahaska Building**-\$8,804; (General Basic Fund-\$8,804); **Environmental Services**-\$126,281; (Rural Services Basic-\$126,281); **Pioneer Cemeteries**-\$5,000; (Pioneer Cemetery Fund-\$5,000); **Crime Prevention**-\$102,451; (General Basic Fund-\$2,758; Crime Prevention Fund-\$99,693); **Law Enforcement Center**-\$148,285; (Maintenance/Repair Law Center Fund-\$147,535; Maintenance/County & City-\$750); **Courthouse**-\$143,518; (General Basic Fund-\$127,452; General Supplemental-\$16,066); **Information Technology**-\$68,116; (General Basic Fund-\$68,116); **Driver's License**-\$115,125; (General Basic Fund-\$74,043; General Supplemental-\$41,082); **Substance Abuse**-\$31,026; (General Basic Fund-\$350; General Supplemental-\$30,676); **Mental Health**-\$913,372; (Mental Health Services Fund-\$580,500; Mental Health Services-Admin-\$332,872); **Human Services Administration**-\$73,800; (General Basic Fund-\$73,800); **Operating Transfers**-\$2,042,135; (General Basic Fund-\$173,742; Rural Services Fund-\$1,868,393

Dated this 7th day of July, 2014
Attest: Susan L. Brown, Auditor

s/Michael Vander Molen
Chairman, Board of Supervisors

It was moved by Gordy seconded by Vander Molen to approve the following resolution for operating transfers for FY 14-15. All present voted aye. Motion carried.

Resolution# 2014-07-14

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2014-2015 budget year, and **WHEREAS,** said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2014 shall not exceed the sum of \$173,742 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2014 shall not exceed the sum of \$1,868,393.

Section 2. On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the

auditor shall order a transfer from said fund to the Secondary Road Fund.

- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 7th day of July, 2014
Attest: Susan L. Brown, Auditor

s/Michael Vander Molen
Chairman, Board of Supervisors

It was moved by Vander Molen seconded by Doland to approve the following salaries for fiscal year 2014-2015 as set and approved in the adoption of the county budget for 2014-2015 on March 3rd, 2014. All present voted aye. Motion carried. (At the January 2nd, 2014 board meeting it was moved by Gordy seconded by Doland to decrease the 3.0% recommendation of the Compensation Board for Mahaska County elected officials by 33.33% for a net increase of 2.0% for each elected official in fiscal year 14-15. All present voted aye. Motion carried.)

Elected Officials: Attorney-\$88,030; Auditor-\$55,200; Recorder-\$53,510; Sheriff-\$70,760; Supervisors-\$31,500; Treasurer-\$54,160; Attorney's Office Assistant County Attorney- Amy Zenor-\$57,217; Administrative Assistant- Jeannette Newendorp-\$44,013; Legal Secretary-Reba Gaughan-\$12.75 per hour-part-time; Auditor's deputies- Jody Van Patten-78%; Lorraine Sinnott-64% of the auditor's salary; Elections Administration- Teresa Paige-73% of the auditor's salary; Precinct Election Officials-\$8.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Sheriff's Office-Civil Clerk- Renee Steinke-\$42,497; Civil Clerks-Dana Linderman-\$31,961; Kathleen Anderson-\$35,272; Reserve Officer-Dennis Dursky-\$10.00; Reserve Officer Transporters-\$7.25 per hour; Sheriff's Deputies-Trevor Wells \$57,679; Scott Miller-\$57,679; Richard Adams-\$55,216; Lyle Dickey-\$55,216; Randy Poe-\$55,216; Matt McCain-\$55,216; Doug McMillan-\$55,216; Don DeKock-\$55,216; Adult Corrections-Jail Administrator-Larry Septer-\$52,363; Jailers-Sr. Jailer-Kevin Durian-\$44,787; Sr. Jailer-Talisa Voss-\$41,634; Jean Bell-\$30,000; Robert Draughn Jr.-\$40,592; Adam Shores-\$35,121; Tara Walters-\$30,000; Michelle Burroughs-\$44,338; Mark Casey-

\$34,773; Tricia Matson-\$36,351; Christy Brown-\$34,000; Mary Ann Grife-\$34,000; Alex Sirovy-\$30,000; Treasurer's deputies-Treasurer Management Dept.- Connie VanPolen-80%; Shauna Hol-62% of the treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-74%; Tracey Gilliland-67%; Michelle Hol-63% of the treasurer's salary; Driver's License Dept.- Sheila MacKaig-65%; Suzy Richards-60% of the Treasurer's salary; Information Technology-GIS Coordinator- Brian Knudtson-\$46,821; Veterans Affairs-Director-Karie Foster- \$15.98 per hour; Commission Board members-Fred Bridges-\$585; Joe Durian-\$585; Ted Smith-\$585; Conservation Department- Conservation Director-David Sedivec-\$48,236; Administrative Assistant- Dorothy Wedgewood-\$10.50 per hour; Naturalist-Laura DeCook-\$35,643; Park Technician-Cole Nilson-\$36,775; Park Technician-Tommy VanRenterghem \$30,160; Temporary Park Technician Jason Ryan \$12.50 per hour Summer Park Ranger-Kyle Soderblom-\$11.00 per hour; Building Maintenance Department-Maintenance Custodian-Troy Bemis-\$19.99 per hour(40% law center and 60% courthouse); Law Center Custodian- Les Cubit-part-time- \$11.00 per hour; Courthouse Custodian- June Almond-\$9.69 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$42,032; General Relief Director-Connie Kitzman-\$31,790(80% community relief and 20% mental health dept.); Case Management-Case Managers-Christy VanWyk-\$41,660; Laura Buch-\$41,660; Sharon Watson-\$35,617; Amber Denburger-\$34,062; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$43,534; Roadside Assistant-Barb VanPatten-\$13.00 per hour part-time; Engineer Office-County Engineer-David Shanahan-\$95,000; Assistant to the Engineer-Michael Rodwell-\$25.50 per hour; Office Manager-Deborah Walling-\$17.27 per hour; Secondary Road Department-Road Foreman-Ed Goemaat-\$25.50 per hour; Road Maintenance-James Smith-\$20.16 per hour part time; Dozer Operator-Dan Major-\$20.71 per hour; Equipment Operators-Daryl Beach-\$20.48 per hour; Truck Driver -Randall Brostrom-\$20.16 per hour; Bill Swink, Jr.-\$20.16 per hour; Truck Driver/Operator -Scott Gilliland-\$20.71 per hour; Timothy Thornbrugh-\$20.48 per hour; Shawn Schippers-\$20.71 per hour; Nicholas Batterson -\$20.48; Brad VanderLinden-\$20.48; Mechanic Level II-Glen Sherburne-\$22.28 per hour; Mechanic Level II-Don VanDonselaar-\$22.28 per hour; Blade Operators-Rick Cady-\$20.71 per hour; Kirk Corbin-\$20.71 per hour; Doug Rodwell-\$20.71 per hour; Donnie Smith-\$20.71 per hour; Mike Taylor-\$20.71 per hour; Joshua Thornbrugh-\$20.71 per hour; Scott VanGilst-\$20.71 per hour; Bryan Weber-\$20.71 per hour; Engineering Technician IV-Scott Schippers-\$21.77 per hour; Engineering Technician IV-Reid Stevens-\$21.77 per hour; Truck Driver/Laborer-Charles Hanson-\$20.16 per hour; Jerry Barrickman-\$20.16 per hour; Travis Johnston-\$18.00 per hour; Sign Manager-Dennis Houser-\$20.71 per hour.

It was moved by Doland seconded by Gordy to cancel outstanding warrants for FY12-13. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve job description for open Community Services Director position as presented. Position will be advertised and applications will close July 18th, 2014 at 4:00 p.m. All present voted aye. Motion carried.

Courthouse roof evaluation was tabled pending receipt of report from Brown Engineering Company.

It was moved by Vander Molen seconded by Doland to authorize maintenance director to have county car 2001 Ford Expedition transmission repair done at an estimated cost of \$2500-\$2800. All present voted aye. Motion carried.

Subject of EMA hazardous emergency declarations was tabled.

It was moved by Vander Molen seconded by Doland to allow the Courthouse restrooms to remain open from 7:00 a.m. to 3:30 p.m. on July 26th, 2014 for the Rollin Oldies Car Show being held downtown Oskaloosa. All present voted aye. Motion carried.

Public comments: Charles Hixenbaugh and Clarence Grubb addressed the board regarding water problems on Lincoln Avenue. Julie Bak reported that the state had approved Mid-Iowa Behavioral Health Regionø filed application for county exemption from joining a region.

It was moved by Vander Molen seconded by Doland to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Michael Vander Molen
Mahaska County Board of Supervisors