

February 17, 2004

The Mahaska County Board of Supervisors met in regular session at 9:00 a.m. on the above date in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Greg Gordy, Lawrence Rouw and Henry W. VanWeelden. Also present were the following: Connie Kitzman, Community Services Director; Miranda Pearson, Oskaloosa Herald; Frank Terpstra, Mayor of Leighton; Jerome Nusbaum, Mahaska County Engineer; Charles Stream, Mahaska County Attorney; Troy Bemis, Maintenance employee of Mahaska County; Kay Swanson, County Auditor.

Chairman Rouw opened the meeting with a moment of silence.

It was moved by Gordy seconded by VanWeelden to approve the agenda. All present voted aye. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the minutes of February 2nd meeting. All present voted aye. Motion carried.

Michelle Moore from the Mahaska County Agricultural and Rural Development Committee was unable to attend today's meeting.

It was moved by Gordy seconded by VanWeelden to approve the On-Premise Application for Liquor, Wine or Beer application for Mahaska County Pheasants Forever for a 5 day license. The banquet will be held on March 20, 2004 at the Iowa Army National Guard Armory, 2260 Highway 63 North, Oskaloosa. All present voted aye. Motion carried.

The board discussed the matter of putting fins on the courthouse roof to prevent ice from falling. It was decided not to do anything at this time.

It was moved by Gordy seconded by VanWeelden to approve the following Burial Policy for Mahaska County effective at today's meeting (February 17, 2004). All present voted aye. Motion carried.

MAHASKA COUNTY BURIAL POLICY

It is the intent and purpose of Mahaska County to assist in the cost of funerals for indigent/poor residents of Mahaska County. This policy is to clarify the guidelines of indigent/poor funerals. Payment will only be made for any indigent/poor person who had his or her legal settlement, as defined in the Iowa Code, in Mahaska County. The maximum that will be paid for burial of non-resident indigent transients is \$250.00, as stated in Chapter 252.27 in the Code of Iowa.

Prior to assumption of burial indebtedness by Mahaska County, the funeral home which provides or otherwise arranges the services must notify and acquire approval from the General Relief Director. The funeral home must acknowledge the limitations stated in the

policy, agree to accept the County payment of the funeral and burial indebtedness in full and complete satisfaction of any and all burial costs. There will be no approval or payment of additional charges over and above the amount stated in the policy. In the event the General Relief Director is not available, the approval of the Board of Supervisors is required.

REQUIREMENTS AND RESTRICTIONS

1. Applicant must have lived and resided in Mahaska County. If the applicant does not have legal residency (12 months of continuous residence) in Mahaska County, the County of legal settlement will be contacted and must agree to accept financial responsibility before funeral arrangements will be approved. Iowa Code Chapter 252.27 defines and clarifies legal settlement.

2. The family/representative of the deceased must meet with the Mahaska County Relief Director and/or the Mahaska County Veteran's Administrator to apply for the County/Veteran's burial allowances. The Funeral Director must be contacted by the General Relief Director before any arrangements are finalized. In the event the General Assistance Director is not available, the Board of Supervisors may be approached by the Funeral Chapel and the family for approval. If the person/family has signed a contract or agreement with the Funeral Home prior to interview with the General Relief Director, assistance will not be provided unless this contract is voided.

3. If the deceased is survived by family, including but not limited to, spouse, parent, child, step-child, brother/sister, companion/paramour, the burial request will be denied.

4. Any assets/benefits/income/funds due the deceased person including but not limited to:

- Title 19
- Life Insurance
- Real Estate
- Personal Property
- Social Security Benefits
- Veteran's Benefits
- Railroad, or other benefits
- Contracts
- Bank Accounts
- Annuities, Stocks, Bonds, CD's
- Etc.

must be applied to the funeral expenses. If assets/benefits/income/funds are available, Mahaska County will deny the application.

5. In the event that any personal funds of the deceased become available after Mahaska County has paid the expense herein: the Funeral Home shall promptly

reimburse Mahaska County upon receipt of said personal funds in the amount of monies received.

6. The family may not contribute additional funds to upgrade county burial or burial merchandise. If the family does contribute monies for an upgrade, the application for County Burial will be revoked, denied.

7. The Funeral Home must recognize and agree to accept the amount stated in this policy as full payment and complete satisfaction of any and all burial costs. There will be no approval or payment of additional charges. The Funeral Home must attach copies of original invoices from the vendors to the Funeral Home Statement in order to be reimbursed.

8. If the deceased does not have a cemetery plot, one will be provided in a cemetery designated by Mahaska County at a cost not to exceed \$100.00. If the family desires an alternate cemetery plot than the one designated by Mahaska County, the family must pay the purchase price.

9. The family will be responsible for transportation costs to a cemetery outside of an 85 miles radius from the Funeral Home. If the family cannot pay, Mahaska County will pay the charges at the rate of \$.50 cents per mile.

MAXIMUM ALLOWED FOR REGULAR SERVICES AND BURIAL

Funeral Home will provide the following services:

Transfer of the deceased from place of death within an 85 mile radius of Funeral Home.

All preparation and services required for proper burial.

The most economical casket available.

The most economical grave box available.

Grave space.

Cemetery open/close.

Services will be at graveside only. There will be no visitation or service at the Funeral Chapel or Church.

Total that will be paid by Mahaska County for Adult: \$1000.00

Total that will be paid by Mahaska County for Child: \$650.00

MAXIMUM ALLOWED FOR CREMATION AND SERVICES:

Transfer of the deceased from place of death within an 85 mile radius of Funeral Home.

All preparation and services required for proper burial.

Transportation to crematorium

Cremation.

The most economical container.

Services will be at graveside only. There will be no visitation or services held at the Funeral Chapel or Church.

Total that will be paid by Mahaska County for Cremation: \$1000.00

This policy becomes effective upon the date of signature by the Mahaska County Board of Supervisors. This policy will be in effect until such time as reviewed and reapproved.

Dated this _17th day of February , 2004.

Mahaska County Board of Supervisors

Lawrence Rouw

Greg Gordy

Henry VanWeelden

It was moved by Gordy seconded by VanWeelden to approve the Microvote Election Management System Software Maintenance Agreement effective January 1, 2004. All present voted aye. Motion carried.

Comp time and overtime in the maintenance department was discussed. Overtime will be paid for snow removal time.

Matt Boeck the GIS Coordinator discussed the GIS Department with the board. Things are going good in that department.

A Budget work session was held with the County Attorney. It was moved by VanWeelden seconded by Rouw to approve the request of the attorney to place Valerie's salary at \$31,000.00. All present voted aye. Motion carried.

Jerry Nusbaum discussed with the board an upcoming meeting to be held in Fairfield on February 25th at the Jefferson County Shop. The meeting is to discuss the recommendations of the Secondary road Fund Distribution Advisory Committee.

A union negotiations meeting will be held later today.

An employee review with Troy Bemis maintenance employee for the jail and courthouse was held. He will receive his increase in pay effective today, February 17th. An increase of \$.50 per hour.

It was moved by VanWeelden seconded by Gordy to adjourn. All present voted aye. Motion carried.

Lawrence Rouw, Chairman
Mahaska County Board of Supervisors

ATTEST: _____
Kay Swanson, Mahaska County Auditor