

July 1, 2003

The Mahaska County Board of Supervisors met in special session on the above date at 7:45 a.m. to count the cash in the various county offices at the close of business on June 30, 2003. In the Auto Department of the Treasurer's office was \$2,481.53 in cash and \$21,731.02 in checks; also \$311.50 in non-sufficient funds checks; in the Tax Department of the Treasurer's office \$1,534.74 in cash and \$116,757.99 in checks. There was \$3,900,000.00 in Certificates of Deposit and \$7,100,000.00 in pass book savings. In the Recorder's office there was \$60.00 cash. In the Auditor's office there was no cash and \$7,500.00 in Certificates of Deposit for Jackson Cemetery. In the Sheriff's office all money had been deposited with the treasurer.

The Mahaska County Board of Supervisors met in regular session on the above date with the following board members present at 9:00 a.m.: Lawrence Rouw, Henry W. VanWeelden; and Greg Gordy. Also present were the following: Joleen Arnold, Mahaska County CPC; Charles Stream, County Attorney; Jerome Nusbaum, County Engineer; Joe P. Crookham, Frank Hansen, Jolene Fincel, Tony Rivera, Amy Yarnell, Mahaska Communications Group; Marla Knight, Iowa Telecom; Sally Finder, Oskaloosa Herald; Kay Swanson, County Auditor

Chairman Gordy opened the meeting with a moment of silence.

It was moved by VanWeelden seconded by Rouw to approve the agenda with the deletion of the Veterans Affairs monthly report and the 28E Agreement with Southeast IA Contracting Consortium. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the minutes of June 13th and June 16th. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the bills in the amount of \$1,247,860.11 for bills and \$407,978.59 for payroll in the month of June, 2003. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the Annual Reports for 2002-2003 and the 4th quarter report for FY 2003 of the Sheriff and Auditor. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the request of Sone Scott, County Treasurer to have summer help in the Auto Dept. Brandi Schippers at \$8.00 per hour with no benefits. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rouw that Mahaska County reduce the Homestead, Military and Elderly Credits for taxes payable 2003/2004 in accordance with Code of Iowa Section 25B.7. The state is funding approximately 85% of the value of Homestead Tax Credit; 98% of the value of the Military Service Property Tax

Exemption; and 40% of the value of the Elderly & Disabled Tax Credit – including Mobile Home, Special Assessment and Property Credits in the fiscal year 2003-2004. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the Support Agreement with Solutions for fiscal year 2003-2004. All present voted aye. Motion carried.

Henry W. VanWeelden reported on the availability of buildings for additional space. No decisions were made today.

Attorney Charles Stream asked since the Union Contract for Secondary Road did not change health insurance what does that mean for the courthouse.

Mahaska Communications Group presented a telephone service proposal to the board. They will come back on July 21, 2003.

Marla Knight from Iowa Telecom also had presented a telephone proposal to the board. She will also come back on July 21, 2003. No decisions were made today.

It was moved by VanWeelden seconded by Rouw to approve the request of the Mahaska County Historical Society to close the roads for their festival day September 20, 2003. All present voted aye. Motion carried.

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2003-2004 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2003 shall not exceed the sum of \$131,479.00 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2003 shall not exceed the sum of \$1,368,768.00.

Section 2. On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.

- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 1st day of July, 2003.

Chairman

It was moved by Rouw seconded by VanWeelden to approve the following resolution for Appropriations for the 2003/2004 fiscal year. All present voted aye. Motion carried.

APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2003 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

- SECTION 1.** The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.
- SECTION 2.** Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2003.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2003/2004 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2003/2004 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2004.

APPROPRIATIONS:

Nondepartmental - \$1,280,819.00; (General Fund \$513,254.00; Supplemental Fund \$25,950.00; Rural Services Fund \$115,615.00; Revolving Loan Fund \$1,000.00; Local Option Sales Tax Fund \$625,000.00); Board of Supervisors - \$168,056.00; (General Fund \$166,731.00; Supplemental Fund \$1,325.00); Auditor- \$301,158.00; (General Fund \$199,166.00; Supplemental Fund \$101,992.00); Treasurer - \$432,092.00; (General Fund \$376,010.00 Supplemental Fund \$56,082.00); Attorney- \$ 209,350.00; (General Fund \$178,000.00; Supplemental Fund \$31,350.00); Sheriff - \$903,996.00; (General Fund \$747,193.00; Supplemental Fund \$156,803.00); Recorder - \$122,683.00; (General Fund \$101,218.00; Supplemental Fund \$20,465.00); Records Management Fund \$1000.00); Engineer - \$5,673,000.00; (Secondary Road Fund \$5,673,000.00); Veterans Affairs - \$81,410.00; (General Fund \$81,095.00; General Supplemental Fund \$315.00); County Conservation - \$273,743.00; (General Fund \$261,428.00; Land Acquisition Fund \$12,315.00); Public Health Nursing - \$115,000.00; (General Fund \$115,000.00); Environmental Services - \$69,501.00; (Rural Services Fund \$69,501.00); Roadside Vegetation Management - \$103,010.00 (Rural Services Fund \$103,010.00); Community Services - \$152,511.00; (General Fund \$151,941.00; General Supplemental Fund \$570.00); County Care Facility - \$13,050.00; (General Fund \$5,000.00; General Supplemental Fund \$8,050.00); Medical Examiner - \$26,650.00; (General Fund \$26,550.00; General Supplemental Fund \$100.00); Correctional Services - \$683,298.00; (General Fund \$584,300.00; General Supplemental Fund \$98,998.00); District Court - \$211,795.00; (General Fund \$28,000.00; General Supplemental Fund \$183,795.00); Libraries - \$59,225.00; (General Supplemental Fund \$225.00; Rural Services Fund \$59,000.00); Child Support Recovery - \$344,318.00; (General Fund \$342,828.00; General Supplemental Fund \$1,490.00); Emergency Medical Services - \$6,695.00;

(General Fund \$6,660.00; General Supplemental Fund \$35.00); Mahaska Building - \$17,445.00 (General Fund \$16,170.00; General Supplemental Fund \$1,275.00); Pioneer Cemeteries - \$5,000.00; (General Fund \$5,000.00); Crime Prevention - \$74,135.00 (General Fund \$73,385.00; General Supplemental Fund \$750.00); Law Enforcement Center - \$114,291.00; (General Fund \$114,291.00); Courthouse - \$200,677.00; (General Fund \$189,652.00; General Supplemental Fund \$11,025.00); Information Technology - \$113,451.00; (General Fund \$112,851.00; General Supplemental Fund \$600.00); Mental Health - \$2,562,774.00; (General Fund \$99,650.00; Mental Health Fund \$2,463,124.00); Human Services Administration - \$74,300.00; (General Fund \$73,800.00; General Supplemental Fund \$500.00); Animal Control - \$129,928.00; (Animal Control Fund \$129,928.00); Emergency Management - \$21,503.00; (Emergency Management Fund \$21,503.00); Operating Transfers - \$1,500,247.00 (General Fund \$131,479.00; Rural Services Fund \$1,368,768.00); Assessor- \$247,636.00; Assessor Fund (\$247,636.00); Communications – Surcharge - \$127,000.00; (Surcharge Fund (\$127,000.00); Communications – Operations - \$333,334.00; (Operations Fund \$333,334.00).

Dated this 1st day of July, 2003.

Chairman Board of Supervisors

It was moved by VanWeelden seconded by Rouw to eliminate the part time position in the maintenance department of Don Stek effective July 19, 2003. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to close the courthouse at noon on July 23, 2003 because of RAGBRAI. All present voted aye. Motion carried.

It was moved by Rouw seconded by Gordy to pay the interest on the lawsuit of Hajek vs. Mahaska County if they attorney will get a letter in writing that this will drop the lawsuit. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rouw to retain Carl Salmons as attorney for the court case with the County Attorney and County Assessor since there is no insurance coverage for this. Two aye – one nay. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the recommendation of the County Engineer to award the contract for V13 paving contract to Fred Carlson of Decorah in the amount of \$1,283,909.96. All present voted aye. Motion carried.

The engineer discussed the Cyphers 2nd Addition a Sub-Division of part of Lot 3 of SE ¼ of Section 13 Township 75 North, Range 15 West. No decisions were made today.

It was moved by VanWeelden seconded by Rouw to approve the following Stop Sign Resolution. All present voted aye. Motion carried.

**STOP AT INTERSECTION
MUTCD 2B-5**

RESOLUTION

WHEREAS: the Board of Supervisors is empowered under authority of Sections 321.236 and 321.255 of the Code of Iowa to designate any secondary road intersection under their jurisdiction as a STOP intersection and to erect STOP signs at one or more entrances to such intersection, and

WHEREAS: traffic on Queens Ave. which is functionally classified as a minor Collector, is endangered by traffic from the east on 248th Street at the intersection located approximately ¼ mile north of the South ¼ Corner, Section 14, T-75N, R-15W, because of intersection and roadway geometry.

NOW, THEREFORE, BE IT RESOLVED by the Mahaska County Board of Supervisors that the secondary road approach from the East be designated as “STOP approach” to the above described intersection and that a STOP sign shall be erected accordingly.

Passed and approved this 1st day of July 2003.

Chairman, Board of Supervisors

Attest: _____
County Auditor

It was moved by VanWeelden seconded by Rouw to approve the request of the engineer to increase the salary for Colette Scott 4% and to reduce that salary 20% because the engineer’s office will be closed on Fridays. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to correct the minutes of December 3, 2002 for the salaries of the Supervisors to \$24,650.00 and the County Attorney to \$64,910.00. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the following salaries for the 2003/2004 fiscal year as set and approved in the adoption of the county budget for 2003/20043 adopted on March 17, 2003. All present voted aye. Motion carried. Salaries approved for elected officials by the compensation board as follows after being reduced by the Supervisors at the December 3, 2002 board meeting and corrected by an earlier motion today. The changes that the supervisors made were for the Supervisors 2% to 0%; Attorney 3% to 1%; Auditor, Sheriff, Treasurer, Recorder from

6% to 4%. All of the salaries are effective July 1, 2003. Elected Officials: Supervisors - \$24,650.00; Auditor - \$40,600.00; Treasurer - \$39,930.00; Attorney - \$64,910.00; Sheriff - \$51,100.00; Recorder - \$39,400.00. Supervisors Office – Clerk – Shirley Ashman - \$23,078.00; ADA Coordinator – Shirley Ashman - \$300.00; Auditor’s deputies – Sue Brown - 80%; Jody Gott - 70%; Teresa Paige - 65%; Sheryl Shaw - 60% of the auditor’s salary; Part-time – \$7.71 per hour; Poll workers – \$6.50 per hour; Treasurer’s deputies – Connie Schippers - 76%; Judy Stone - 70%; Theresa Haworth -70%; Becki Ford - 65%; Mary Vance - 65%; Tracey Gilliland - 60% Michelle VanDonselaar - 60%; Danny Bridges - 60% of the Treasurer’s salary; Part-time help – Virginia Rexroth - \$9.18 per hour; Brandi Schippers - \$8.00 per hour; Attorney’s Office – Assistant County Attorney – Richard Scott - \$40,000.00; Administrative Assistant – Valerie Lindenman - \$29,000.00; Legal Secretary – Carrie Ferguson - \$9.00 per hour - part-time; Sheriff’s Office – Civil Clerk – Kathleen Anderson - \$23,360.00; Civil Clerk – Judy Heinrichs - \$25,636.00; Civil Clerk – Renee Steinke - \$30,880.00; Reserve Officer – Dennis Dursky - \$8.50 per hour; Reserve Officer Transporters – \$6.50 per hour; Sheriff’s Deputies – Richard Adams - 80%; Paul DeGeest - 85%; Donald DeKock - 80%; Lyle Dickey - 80%; Matthew McCain - 78%; Scott Miller - 80%; Randy Poe - 80%; Trevor Wells - 78% of the sheriff’s salary; Adult Corrections – Jail Administrator – Larry Septer - \$37,360.00; Jailers – Kathy Blumhagen - \$26,810.00; Michelle Burroughs - \$32,812.00; Robert Draughn, Jr. - \$22,807.00; Kevin Durian - \$26,810.00; Christina Jackson - \$22,807.00; Dana Linderman - \$24,800.00; Karri McCallum - \$32,812.00; Julie Parks - \$32,812.00; Michael Schakel - \$22,807.00; Talisa Scholtus - \$22,807.00; Emily Vandekieft - \$32,812.00; Emmy Williams - \$24,800.00; Tricia McElderry - \$8.00 per hour - part-time; Custodian – Dominick Romano - \$9.47 per hour - part-time; Recorder’s deputy – Amy Molyneux - 80% of the recorder’s salary; Information Technology – GIS Coordinator – Jon Lubke - \$45,596.00; Summer Intern – Zachary W. Vroegh - \$8.00 per hour; Veterans Affairs – Director – Fred Bridges - \$6,300.00; Board members – Willard Ellis - \$300.00; Joe Durian - \$300.00; Ted Smith - \$300.00; Conservation Department – Conservation Director – Michael Gipple - \$34,070.00; Administrative Assistant – Shirley Stursma - \$7.91 per hour; Naturalist – Peter Eyheralde - \$27,123.00; Park Technician – Richard Flander - \$22,760.00; Park Ranger – Benjamin Hoskinson - \$26,263.00; Summer Park Ranger – Nathan G. Anderson - \$8.25 per hour; Summer Help - \$6.75 per hour (3 employees); Child Support Recovery – Assistant County Attorney – Robert Forrest - \$42,000.00; Support Recovery Officer – Kristine Neubert - \$33,513.00; Support Recovery Assistant – James Alexander - \$29,513.00; Support Recovery Assistant – Holly Couch - \$26,244.00; Support Recovery Assistant – Carrie Steele - \$ 20,900.00; Clerical – Shelia Shafer - \$18,570.00; Maintenance Department – Courthouse Custodian – Jerry Allen - \$24,960.00; Part-time help - \$7.00 per hour; Environmental Services – Sanitarian – Donald Russell - \$39,000.00; Central Point of Coordination – Administrator – Joleen Arnold - \$40,329.00 (20% community relief and 80% mental health dept.); General Relief Director – Connie Kitzman - \$22,625.00 (80% community relief and 20% mental health dept.); Case Management – Case Manager – Christy VanWyk - \$31,000.00; Case Manager – Laura Buch - \$31,000.00; Case Manager – Sharon Watson - \$12.00 per hour. Part time - 25 hr/wk; Extra help \$11.00 per hour - 25/hr/wk; Roadside Vegetation Management – Roadside Vegetation Manager – Christopher Snyder - \$30,706.00; Roadside Assistant – Joseph L. Hale - \$9.00 per hour – part-time; Engineer’s Office –

County Engineer – Jerome Nusbaum - \$75,175.00; Assistant to the Engineer – Joseph L. Albright - \$43,160.00; Clerk – Colette Scott - \$14.05 per hour; Secondary Road Department – Road Maintenance Supervisor – Howard Gay - \$19.60 per hour; Maintenance & Equipment Operator – John Armstrong - \$15.53 per hour; Maintenance & Equipment Operator – Darryl Beach - \$15.53 per hour; Maintenance & Equipment Operator – Randall Brostrom - \$15.53 per hour; Maintenance & Equipment Operator – Johnnie Buban - \$15.53 per hour; Maintenance & Equipment Operator – Rick Cady - \$15.53 per hour; Maintenance & Equipment Operator – Kirk Corbin - \$15.53 per hour; Maintenance & Equipment Operator – Daryl Cox - \$15.53 per hour; Maintenance & Equipment Operator – John Davis - \$15.53 per hour; Maintenance & Equipment Operator – Glenn Gerard - \$15.53 per hour; Maintenance & Equipment Operator – Scott Gilliland - \$15.53 per hour; Maintenance & Equipment Operator – Merlin Hite - \$15.53 per hour; Maintenance & Equipment Operator – Dan Major - \$15.53 per hour; Maintenance & Equipment Operator – Merlin Robertson - \$15.53 per hour; Maintenance & Equipment Operator – Douglas Rodwell - \$15.53 per hour; Maintenance & Equipment Operator – Donnie Smith - \$15.53 per hour; Maintenance & Equipment Operator – James A. Smith - \$15.53 per hour; Maintenance & Equipment Operator – Melvin Smith - \$15.53 per hour; Maintenance & Equipment Operator – Bill Swink, Jr. - \$15.53 per hour; Maintenance & Equipment Operator – Mike Taylor - \$15.53 per hour; Maintenance & Equipment Operator – Joshua Thornbrugh - \$15.53 per hour; Maintenance & Equipment Operator – Timothy Thornbrugh - \$15.53 per hour; Maintenance & Equipment Operator – Scott VanGilst - \$15.53 per hour; Maintenance & Equipment Operator – Stephen Walker - \$15.53 per hour; Mechanic Level II – Don VanDonselaar - \$17.03 per hour; Mechanic Level II – Jerry Wright- \$17.03 per hour; Technician III – Michael Rodwell - \$16.18 per hour; Technician III – Brandt Smith - \$16.39 per hour; Sign Manager – Dennis Houser - \$15.73 per hour; Custodian – Laverne Braden - \$8.00 per hour - part time; Summer help – \$8.75 per hour; Mowers for summer – \$9.00 per hour; Stephen’s Memorial Shelter Animal Control –Director –Monica Becker - \$24,960.00; Animal Care Technician – Sharis Bahr - \$7.00 per hour - part-time; Animal Care Technician – Sandy Blair - \$6.00 per hour - part-time; Animal Care Technician – Leo Denburger - \$8.00 per hour - part-time; Animal Care Technician – Kathy Rivera - \$6.50 per hour - part-time; Animal Care Technician – Stephanie Stickler - \$8.00 per hour - full-time; Emergency Management – Coordinator – R.D. Keep - \$17,160.00 - part-time.

It was moved by Rouw seconded by VanWeelden to adjourn. All present voted aye. Motion carried.

Chairman
Mahaska County Board of
Supervisors

ATTEST: _____
Kay Swanson, County Auditor