

**February 3, 2003**

The Mahaska County Board of Supervisors met on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Henry W. VanWeelden, Lawrence Rouw, and Greg Gordy. Also present were the following: Randy DeGeest, Oskaloosa City Attorney; Lori Faybik, Ottumwa Courier; Jerry Nusbaum, County Engineer; Joe P. Crookham, Musco; Marie Ware, Mahaska County Recreation Foundation; Carl Drost, Joleen Fincial; Kay Swanson, County Auditor; Joel Akason, Oskaloosa Chamber Director

Chairman Gordy opened the meeting with a moment of silence.

It was moved by VanWeelden seconded by Rouw to approve the agenda with the following amendments: payroll change; appointment to committee; Joel Akason, Oskaloosa Chamber Director. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the minutes of January 20<sup>th</sup> meeting. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the bills for January in the amount of \$546,475.64 and payroll in the amount of \$408,972.22. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the 2<sup>nd</sup> quarterly report for fiscal year 2003 for the Recorder. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Rouw to approve the following investment policy for the County Treasurer. All present voted aye. Motion carried.

**MAHASKA COUNTY TREASURER  
SONE SCOTT  
COURTHOUSE  
OSKALOOSA, IA 52577**

I, Sone Scott, Treasurer of Mahaska County, Iowa wish to submit the following written policy on the investment of Mahaska County's idle funds that I serve as custodian of.

This investment policy shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of Sone Scott, Mahaska County Treasurer. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

This investment policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The governing body (Mahaska County Board of Supervisors) for approval.
2. All depository institutions for public funds of Mahaska County.
3. Auditor engaged to audit any fund of Mahaska County.
4. The Mahaska County Auditor.

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Mahaska County. Only the Treasurer, Sone Scott may invest public funds that have been deposited in her office. A copy of approval by resolution by the Mahaska County Board of Supervisors shall be attached to this investment policy.

The Treasurer of Mahaska County is bonded in the amount of \$50,000.00.

As County Treasurer and custodian of Mahaska County funds, my first and utmost priority is to safeguard the principal, while maintaining the necessary liquidity to match expected liabilities and striving to get the best reasonable return on the County's idle funds.

1. Safety
2. Liquidity
3. Return

As Treasurer of Mahaska County, when investing or depositing public funds, I shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain investment objectives.

Assets of Mahaska County may be invested in the following:

1. Certificates of Deposit and other evidences of deposit at federally insured Iowa Depository institutions approved and secured pursuant to Chapter 453.
2. Interest bearing (High Yield) savings accounts.
3. Interest bearing checking accounts.

Certificates of deposit will be invested with maturity 30 days to not more than one year.

The following depository institutions listed below are the chosen ones the County Treasurer will be using for investments.

Mahaska State Bank  
Oskaloosa, IA 52577

Firststar  
New Sharon, IA 50207

First National Bank Midwest  
Oskaloosa, IA 52577  
Horizon Federal Savings  
Oskaloosa, IA 52577

Bank Iowa  
Fremont, IA 52561  
Leighton State Bank  
Leighton, IA 50143

Attached to this investment policy is a copy of the resolution naming depositories and the maximum amount approved for each respective financial institution by the Mahaska County Board of Supervisors.

Each bank listed in the investment policy is on the most recent approved bank list as distributed by the Treasurer of the State of Iowa. The savings and loans will continue to pledge the required collateral securities directly to the public unit for the uninsured deposits of public funds.

Operating funds will be identified and distinguished from all other funds available for investment. Special funds will also be identified and distinguished.

This investment policy shall be reviewed every year or more frequently as appropriate.

Upon departure of Sone Scott, County Treasurer from office, this investment policy becomes null and void.

s/ Sone Scott  
Sone Scott  
Mahaska County Treasurer

Joel Akason discussed the matter of RAGBRI coming to Oskaloosa on July 23<sup>rd</sup> 2003 and the need for a board member to be on the advisory board for this event.

It was moved by Rouw seconded by VanWeelden to renew with Pacific Life for reinsurance for the employee health plan with the specific deductible to be \$40,000. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the HIPPA Exemption Election Document for the health plan for February 1, 2003 thru January 31, 2004. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the following Memorandum of Agreement. All present voted aye. Motion carried.

### **MEMORANDUM OF AGREEMENT**

On January 23, 2003 representatives from the City of Oskaloosa, Iowa, representatives from Mahaska County, Iowa and Joe Crookham met and came to

agreement concerning the Mahaska County Access Drive and related issues and this document summarizes the key points agreed to at the meeting.

1. Attached hereto as Exhibit "B" is a copy of the Meeting Minutes which outlines in detail the understanding of the parties present.
2. Attached hereto as Exhibit "A" is a drawing of the approximate location of a County Access Drive to be constructed by Mahaska County at its own cost. Joe Crookham is to supply the land for the drive by permanent easement or deed. The easement or deed will be supplied by Crookham when the exact location is determined and surveyed. The City consents to the new drive. The County will rock the drive and will pave approximately 5 to 10 feet where the drive enters old Highway 163. Any future improvements will not be the responsibility of Mahaska County.
3. The City agreed to cooperate with the County retaining ownership of certain land which the County is in the process of surveying. The land lies in between the current County Access Drive and old Highway 163 and is presently identified as public right of way.
4. The County will withdraw their opposition to the City's current annexation.

Dated and agreed as follows:

1/29/2003

s/Joe P. Crookham

1/29/2003

s/Don Sandor, City Manager

2/3/2003

s/Greg Gordy, Chairman Board of Supervisors

It was moved by Rouw seconded by VanWeelden to approve the following: Mahaska County, Iowa consents to the annexation of the real estate described on Exhibit A Attached hereto. All present voted aye. Motion carried.

John Jannenga had filed letters of support and a petition to support the school being built in the VanderWilt Park site. There were approximately 428 signatures.

Marie Ware, Carl Drost, and Joe P. Crookham discussed the Mahaska Community Recreation Trail with the board. The Recreation committee is filing for a grant from Vision Iowa (CAT Grant). The grant needs county and city contributions. No decisions were made today.

Joleen Fincial, Frank Hansen, Joe Crookham, Tony Rivera from the Mahaska Communication Group presented information about communication technologies.

They are expecting to have cable television, internet services and telephone services available for the public in the future.

Ken Rozenboom and Calvin Rozenboom discussed the Master Matrix plan with the board concerning construction permits for hog buildings. No decisions were made today.

March 3, 2003 at 10:30 a.m. was the date set for hearing for the Bruce Smith construction permit.

It was moved by Rouw seconded by VanWeelden to approve the software maintenance agreement with Microvote for voting machines and software. All present voted aye. Motion carried.

It was moved by Rouw seconded by VanWeelden to approve the request of the County Attorney to place Carrie Ferguson on the payroll effective February 1, 2003 at part time with hourly wage of \$9.00 and no benefits. All present voted aye. Motion carried.

Chairman Gordy appointed Henry W. VanWeelden as alternate to serve on the Southeast Iowa Response Team.

March 3, 2003 was the date set for the public hearing for closing the road near the county shop property.

March 17, 2003 was the date set for public hearing for road classification changes.

The matter of the maintenance at Senior Citizen Center was tabled for more information.

It was moved by VanWeelden to pave the access road at the Eddyville Raceway and to pay for it over a three year period. The motion died for a lack of a second.

It was moved by VanWeelden seconded by Rouw to adjourn.

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Chairman, Board of Supervisors  
Mahaska County

ATTEST: \_\_\_\_\_  
Kay Swanson, County Auditor